

Workday 2024 R2 Release Impact Analysis

Core HCM

2024

Core HCM



Automatically available features





Table of content

- Job Profile Skill Suggestions
- Enhancements to Change Job New User Experience
- Job Profile User Interface
- Hire Employee Additional Information and Redesign
- Correct Service Dates
- Service Dates Change History
- Effective Dating For Service Dates
- Effective Date for Service Dates Report Field
- Job Profile Web Services
- Edit Service Date Web Service
- Maintain Change Job Templates Redesign
- Manage Job Profile Business Process Reporting
- Overview Tab
- Collective Agreements on Job Requisitions
- Effective Dating Enhancements for Job Profile

- View Service Dates
- Change Job New User Experience for Workflow Steps
- Change Job Templates New User Experience on Mobile
- Change Job Templates New User Experience
- Consolidated Hire Business Process
- Display Business Process Step Due Date in User's Time Zone
- Related Actions Icon Enhancement
- Enhanced Tab Design
- Help Text and Additional Links for Modals
- Blue Buttons Default
- Help Center in Workday Mobile
- Configurable Address Components



Job profile skill suggestions

What's changing

- With this release, Workday improves skill suggestions for job profiles by updating the APIs that provide the skill suggestions that Workday adds to the Suggested Skills for Job Profile report and the Edit Skills on Job Profile workbook.
- This update improves the process of adding skills to job profiles by enhancing the quality of the suggestions through new techniques to extract skills from text and models that use generative AI. Skill suggestions can now be generated based on job titles alone so that a wider range of relevant skills is suggested even when job profiles don't have detailed job descriptions.

Additional considerations

 We replace the API that generates skill suggestions for job profiles with an API that uses generative AI to provide improved suggestions. For additional information about AI, see the Workday AI Fact Sheets.

What do i need to do?

If you have already enabled Skills Cloud and selected the Populate Skill Suggestions for Job Profiles check box on the Maintain Skills and Experience Setup task, you will automatically receive the updated APIs.

Workday will run a refresh job to update skill suggestions for all customers that use the new API. This process can take up to 3 days to complete as we move to Preview and Production. Afterwards, skill suggestions will continue to refresh as they do today.

What happens if i do nothing?

The new skills suggestions will be automatically available.

Community Link <u>https://doc.workday.com/release-notes/en-us/hrcore/7928036.html</u>



Prior to 2024 release 1	Post 2024 release 2	Impact
In Suggested Skills for Job Profile, no	Suggested Skill column would be	Y/N: Y
Suggested Skills were visible unless made in	added to the report.	Impact description:
job profile creation itself.	When creating Job Profile, suggested skills would	More support to the user when
No more suggested skills in job profile.	be available.	creating job profile



Before release									
Suggested Skills	for Job Profile	àlà Iội						×	PDF
Activity	100								1
4364 items							×III	≂⊡∎	
	(_	Job Profile Skills and Skill Levels	Suggested Skills for Job Profile Based on Job Profile Text Data (Ordered)	Suggested Skills for Job Profile Based on Job Requisition Text Data (Ordered)	Suggested Skills for Job Profile Based on Job Requisition Skill Data (Ordered)	
3801		P. 48 (P. 48	đina n	100					

After release

This report uses Workday	/ Skills Cloud a	ind leverages	machine learning to provide s	uggested	i skills for job profiles. The rep	ort updates skill suggestions h	ourly. Skills saved to the job pro	ofile don't display as suggestio	ns.
215 items						•			4 II - II .' III
Profile Summary	Job Description	Additional Job Description	Management Level	Job Level	Job Code	Job Profile Skills and Skill Levels	Suggested Skills for Job Profile Based on Job Profile Text Data (Ordered)	Suggested Skills for Job Profile Based on Job Requisition Text Data (Ordered)	Suggested Skills for Job Profile Based on Job Requisition Skill Data (Ordered)
e a modern company and s our CEO with a mantra is alse things happen, turn as into action while rancing mobile and social mologies tweeting and ating your way into the tris and minds of our atholders. You know how to on a dime to take a pany in new directions we the markiet and mology commands it, to	• H a s o v e r a II r e		2 Chief Executive Officer		Chief_Executive_Officer		Technology Leadership Leadership Marketing Strategy implementation Strategic Thinking More (2)	Leadenship	



Enhancements to change job new user experience

What's changing

With this release, we continue to add additional capabilities to the simplified user interface for job changes including consolidated subprocesses. Workday introduces several enhancements to the simplified user interface for Change Job to support a streamlined experience and provide users with valuable information.

For change job templates using the simplified user interface, this feature delivers a more consistent experience and provides greater flexibility and guidance for job changes.

Additional review and submit page

- The simplified summary page allows you to review changes across multiple pages before submitting the transaction, ensuring all information is accurate and complete.
- Users are able to add comments and attachments and submit the job change on the summarized review page

Dynamic behavior for template subprocesses

- Based on details a user enters when completing a job change, Workday now dynamically hides or displays template subprocesses. This provides users with a more streamlined experience and enables them to see the most relevant information when completing a job change.
- Example: You configure a change job template to enable it for the enhanced UI and include the Job Details section and the Propose Compensation subprocess. You use the template to change a worker's job profile to a new job profile that's not related to your supervisory organization. The Propose Compensation subprocess no longer displays when you complete the change job event.
- We also update the subprocess page enabling you to edit the Supervisory Organization and Job Profile fields. This enables you to flexibly adjust information on the job change without restarting the business process.

What do i need to do?

No action required.

What happens if i do nothing?

Users will see these improvements when they launch a change job template with the simplified user interface enabled:

- Simplified user interface on the review and submit pages.
- Dynamically hidden or displayed subprocesses based on what a user enters.
- Embedded worklets displaying on subprocesses.



Prior to 2024 release 1	Post 2024 release 2	Impact
Additional Review and Submit Page were not available. Simplified Summary Page was not available Dynamic Behavior of the template subprocess was not available.	Dynamic Behavior for Template Subprocesses and Embedded Analytics. For change job templates using the simplified user interface, this feature delivers a more consistent experience and provides greater flexibility and guidance for job changes	Y/N: NO Impact description:
Do not display any embedded worklets on the subprocess steps of the Change Job business process		NA



Bef	or	e re	elea	as	se				
lainta	in Ch	ange J	Job Tei	mpla	ates		k		
(+)	Order	Enable Enhanced User Interface	Apply Tem for Review/Ap Steps		*Template Name	Enable For Initiating Action	Condition Rules Applied to Initiate	Security Groups to Initiate	Start
(+)	Ψ.Ψ			q	Promotion	× Start Job Change ∷≣			
⊕ ⊝	* *			ď	Transfer	X Start Job Change I≣			×
(+)	A Y		0	q	Change Position	× Mass Actions ∷≣ × Start Job Change × Workday Assistant / REST API			×
~ ~	-		100	0					-

After release

Maintain Change Job e Add Clok have to sort Change Location

Move to Another Managa

Change Location - Initiat

Basic Details			Initiating Actions		
Template Name *	Change Location]	Select Initiating Actions	× Start Job Change	
Template Order	•] 💿	Select Condition Rules		
Select Reason for Template *	× Changa Job Details]	Select Security Groups		
	× Change Location × Move to Another Manager				
Template Help Text	Normal $ B I \underline{U} \underline{A} \vee \cong \partial \vee \mathcal{O} $]			
	Used to move the worker to a new location, same country (no other chance applying)				
		J			
Enable Enhanced UI for this Template	2 💿				
Enable Enhanced UI for this Template Apply this Template to Review and Aportore Eteps	2 ()	J			
Enable Enhanced UI for this Template Apply this Template to Review and Approve Deps Make this Template Inactive					
Enable Enhanced CI for this Template Applying Template In Service and Approve Except	2 ⊙				
Enable Dimension of the time Template Appying Template to before and Approve these Maake this Template Insertive Template Sections	2 ©		Template Subprocess	65	
Insis Diverse if the The Tenpois Asympton Tenpois Teneor end against Teneor Mass the Service Teneor Template Sections Exect Extron for Template]	Template Subprocess Soluti Doprocesses for Template	ee x Deal Specific Hagment x Possi Specific	
Index Brancel of to the Tempore Approx Projects before end-prove back Mark the Tempore back Mark to the set Template Sections Described for ferrance Worker The Reduct Datasy of	Image: State State Image:]	Template Subprocess select futprocesses for Templat Object Operation	es 	
brack biological of to the hypothesis Applying threads to factor exceptions threads in the state that threads in active Template Sections Sector Template Sections to the Template Sections	(a) (b) (]	Template Subprocess Select Duprocesses for Templat Charge Operation Augments Pelas to Desiry	es x Degis Operation Jacquees > Tossis Derevantor > Stanse Soft > Stanse Soft > Stanse Soft > Stanse Soft > Stanse Soft	



Job profile user interface

What's changing

- With this release, Workday updates the job profile user interface and enhances several job profile fields.
- This update improves the user experience for maintaining job profiles, making it easier for you to add all required data by grouping fields in a more logical order, emphasizing skills, and displaying reference information in one location.
- With this release, the job profile user interface is improved which emphasizes skills and have better defined groupings. Workday also adds reference information to the right panel (secured to the Set Up: Jobs and Positions and Job Profile: View domains in the Jobs and Positions functional area.) The enhancements apply to all step types on the Manage Job Profile business process.

What do i need to do?

Evaluate your training materials to determine if they require updates because of the new user interface.

What happens if i do nothing?

The updates will be automatically available.

Community Link https://doc.wo



Prior to 2024 release 1	Post 2024 release 2	Impact
Grouping fields in a more logical order are missing Reference information to the right Panel is missing	This update improves the user experience for maintaining job profiles, making it easier for you to add all required data by grouping fields in a more logical order, emphasizing skills, and displaying reference information in one location	Y/N: Yes Impact description: This feature might impact your training materials



Before release

Analyst, Web Content M	lanagement (P4 – E24) 🖮 儲
Overview Qualifications	Ray
Overview Characteristics	Compensation Business Process History
Inactive	No
View As Of	08/22/2024
Date of Last Change	05/04/2024 12:21:17:898 PM
Job Profile Name	Analys, Web Content Management (P4 - E24)
Job Code	10020340
Include Job Code in Name	No
Job Profile Summary	Entry to developing individual contributor, who works under close supervision. Delivers work of limited scope, typically smaller, less compler projects. Applies functional knowledge of web content creation and management to complete projects which meet the company brand guidelines and goals.
Job Description	Develops basic web content processes to track the performance of marketing assets for projects within the Web Content Management area. Combines to the analysis of existing web content efficiencies, web content likelyce development, and evaluation of user engagement between marketing and safes teams. Availages the basic good of the target address and to melling with the two texts. Combine out a stating excessary to complete key components within who content Management team opics. Comples data on upget elevents and mellines within marketing the track Management fastes teams. Available teaters and melling within marketing the registry of faster Web Content Management faster of company gools. Builds a relationship with internal and extensil contributors including team leads, junor associates and publishes while projects are being executed to inform them on the impact of company good ongoing performance within the WCM function. Understands and sagiles Johnson & Johnson's Credo and Leadership impendives in diagnost good interactions with team.
Additional Job Description	
Job Title Default	Analyst WCM
Restrict to Country / Territory	Aperia Ameria Australia Australia Behania Minee (T1)
Management Level	6 Perfessional (Technical
Job Level	P4-E4
Job Family	Web Content Management
Job Category	Professional

After release

hief Diversity Officer	(···· • • • • • • • • • • • • • • • • •
Overview Qualification	ons Pay
Overview Characteristics	Compensation Market Data for Job Profile Compensation by Job Profile Leveled Additional Data Business Process History
Edit	
Inactive	No
View As Of	08/22/2024
Date of Last Change	08/17/2024 08:32:03.159 PM
Job Profile Name	Chief Diversity Officer 🜐
Job Code	Chief_Diversity_Officer
Include Job Code in Name	No
ood i forme odamina y	- Creating a strategy for recruitment of diverse and underrepresented candidates Developing, managing, and supporting data-based diversity and inclusion strategies - Spearheading or supporting negotiations with foreign business counterparts - Identifying new programs or initiatives that can bolster diversity within the organization - Overseing employee complaints related to discrimination and harassment - Relating funds for operating and strategic initiatives - Supporting strategic collaboration between departments and executive and leadership teams - Addressing employee demonstrations and responding to staff needs - Developing or supporting change and outure management initiatives - Addressing issues facing specific demographic populations
Job Description	The Chief Diversity officer is responsible for the following - Creating a strategy for recruitment of diverse and undergeneented candidates Developing, managing, and supporting da programs or initiatives that can boltser diversity within the organization - Overserieng employee compliants related to discrimination and harassment - Raising funds for operating and demonstrations and responding to staff needs - Developing or supporting change and culture management initiatives - Addressing issues facing specific demographic populations
Additional Job Description	
Job Title Default	(empty)
Restrict to Country	(empty)
Management Level	3 Executive Vice President
Job Family	Executive Management
Job Category	(empty)
Job Classifications	1.1 - Executive/Senior Level Officials and Managers (United States EEO-1-United States of America)
Work Shift Required	No
Public Job	No



Hire employee additional information and redesign

What's changing

Workday 2024R2 redesigns the Search for Person and Search Results interfaces on the Hire Employee task by adding new fields to the search criteria and grouping fields into new sections. We also now display Pre-Hire information, and previous role information for terminated workers in your search results.

This update improves the user experience and streamlines the hiring process for your organization by providing more accurate and detailed results that are easier to scan. If you rehire a previous worker, this enables you to find them more efficiently using their previous role information.

Additional considerations:

Changes

- Search for Person
- We add these new search criteria fields to the Search for Person interface of the Hire Employee task

Search Results

- We also display information for these fields in the Search Results interface of the Hire Employee task
- These new fields respect existing domain security.

What do i need to do?

- Access the Hire Employee task to view new interfaces.
- Access the Hire functional area of the Configure Optional Fields task to enable these optional fields in your search criteria and results:
 - Search Person: Date of Birth
 - Search Person: National ID Section
 - Search Person and Result: Cost Center of Previous Role
 - Search Person and Result: Job Profile of Previous Role
 - Search Person and Result: Location of Previous Role
 - Search Person and Result: Manager of Previous Role
 - Search Person and Result: Supervisory Organization of Previous Role

What happens if i do nothing?

• You'll view design changes on the **Search for Person** interface of the **Hire Employee** task.

Community Link <u>https://doc.workday.com/release-notes/en-us/hrcore/8083706.html</u>



Prior to 2024 release 1	Post 2024 release 2	Impact
Additional fields to the search criteria and grouping fields in the new section are missing.	Redesigns the Search for Person and Search Results interfaces on the Hire Employee task by adding new fields to the search criteria and grouping fields into new sections. We also now display Pre-Hire information, and previous role information for terminated workers in your search results.	Y/N: Yes Impact description: Search for Person and Search Results interfaces on the Hire Employee task.

ffort 0.5 hours
tion if applicable





After release

Search for Person		
Note	Search Results	
If you enter Date of Birth, National ID, or Previous Role Details, you must enter 1 or more other personal or contact detail.	Singerth for a parents to initiate two	
Country () *		
x United Status of America 15		
 Personal Details 		
First Name		
Middle Name		
Last Name		
in the second se		
Workday ID Type		
Data of Bath		
MH/DD/YYYYY E		
No. (2010)		
 Contact Details 		
Country Phone Code		
× United States of America (+1)		
Phone Number		
Email Address		
National ID		



Correct service dates

What's changing

With the 2024R2 release, workday enables you correct existing service date change events for workers. You can now access the Correct action on the Service Dates Change business process.

Note: This functionality is available in production tenant in 2025R1 on 2025-03-15.

Delivery date changes

• This functionality is available in production in 2025R1 on 2025-03-15.

What do i need to do?

- To prepare for this feature delivering to Production in 2025R1, we request that customers take the following actions without delay.
- Review the feature in Preview tenants.
- Understand the Absence calculation impacts. Use the **Tenant Analyzer** report to identify Absence calculation impacts.
- Make necessary configuration changes, and test Absence calculations.

What happens if i do nothing?

Once the feature is automatically available in your Production tenant in 2025R1 on 2025-03-15, there might be impacts to your time off accruals calculations. Workday recommends that you test this feature, evaluate any potential impacts, and make corresponding changes prior to 2025-03-15.

Community Link



Prior to 2024 release 1	Post 2024 release 2	Impact
Prior to the release, there is no option to correct the service dates	With these release, workday enables you correct existing date change events for workers. Now we can access the correct action in Service Date Change business process.	Y/N: Yes Impact description: There will be impact on the time off accruals calculations.



ß

		\cap	Ada Magaa (20012076	1	0
				0 0 0	×
Organizat	Actions		Action Event		XIII PDF
-	Audits	>	Service Dates Cha	ange: (concerne)	
	Business Process	_ → <	Confirmation View		
Vi	Favorite	>	Full Process Record	icrop (
\Box	Integration IDs	>	Manage Attachments	Cyce Contract	
	integration iba		Process Manually	ssfully Completed	
Worker	Reporting	>	Rescind)2-09 13:45:43	
Busine			Test Rule		le
Busine			View Definition)2-11	
Service			View Remaining Process		02

After release

Note	Reaching Groups and Re-Canadigation generates View All access for transactions that are and canadade
Action	(and) (let date)
Security Groups	Burkes Proze Alministra
	HR Atministrativ
	Hiftener (bjunato)
	R-have Expension)
	Trajam Galanti
Action	Rend
Security Groups	Refere Rome Administra
	Training States
No.	
Note	seurg vingti of the exclopion) ele adoptimit (en el a costa of transformation et al esponsible escritaria).
Action	Rectified Brief
Security Groups	Balace Providence American Control of Contro
	N-MINIST
	The Young Digital Digita
	In traine (uppend) Biblion
	Q (star)
Action	lover
Security Groups	(em)
Note	Security Gragos and the Constrainty of the web security of the
Action	Recert Resignert
Security Groups	Alter
Note	South Oracis of the Resigner policy will be able to require transporter of the international with this hadness process.
Action	RessignTeda
Security Groups	(mp)
Note	South Grups on the Ressong Task paper
Action	ley .
Security Groups	dim.
and by brooks	



Before release

Service dates change history

What's changing

With the 2024R2 release, Now, whenever you view, edit, or correct service dates, Workday also displays a Service Dates Change History table. This enables you to see a report of all service date changes for the worker.

Note: This functionality is available in production tenant in 2025R1 on 2025-03-15.

Delivery date changes

• This functionality is available in production in 2025R1 on 2025-03-15.

What do i need to do?

- To prepare for this feature delivering to Production in 2025R1, we request that customers take the following actions without delay.
- · Review the feature in Preview tenants.
- Understand the Absence calculation impacts. Use the
 Tenant Analyzer report to identify Absence calculation impacts.
- Make necessary configuration changes, and test Absence calculations.

What happens if i do nothing?

Once the feature is automatically available in your Production tenant in 2025R1 on 2025-03-15, there might be impacts to your time off accruals calculations. Workday recommends that you test this feature, evaluate any potential impacts, and make corresponding changes prior to 2025-03-15.

Community Link

Prior to 2024 release 1	Post 2024 release 2	Impact
Prior to the release, there is no option to Service Dates Change History.	With these release, whenever you view, edit, or correct service dates, Workday also displays a Service Dates Change History table. This enables you to see a report of all service date changes for the worker.	Y/N: Yes Impact description:
		There will be impact on the time off accruals calculations.



Before release

	THE R. LEWIS CO.	Job Details Organizations	Employment Data Job History Manager History Management Chain Timeline Service Date:
	Actions	Edit	
		Hire Date	02/05/2022
	mone Emain ream	Original Hire Date	02/05/2022
88	Summary	Continuous Service Date	02/05/2022
a	Job	Length of Service	1 year(s), 9 month(s), 17 day(s)
њ	Compensation	Benefits Service Date	(empty)
9	Benefits	Company Service Date	(empty)
3	Pay	Time Off Service Date	(empty)
ዶ	Personal	Retirement Eligibility Date	(empty)
	Contact	Expected Retirement Date	(empty)
ð	Time Off	Retirement Date	(empty)
1	Performance	Seniority Date	02/05/2022
0	Career	Union Seniority Date	(empty)
4	Feedback	Severance Date	(empty)
		Ventine Date	(anatu)

After release

	- 8	Job Details Organization	s Employment Data	Job History	Manager Hist	ory Managem	ent Chain Ti	meline Se	rvice Dates	Support Roles	Worker History	Collective Agreeme	nt	
	Actions	Edit												
6	8 8 8	View As Of 19/02/2024												
	hone Email Team	Hire Date	02/05/2022											
ne		Original Hire Date	02/05/2022											
80	Summary	Continuous Service Date	02/05/2022											
•	Jab	Length of Service	1 year(s), 9 month(s),	17 day(s)										
	Compensation	Benefits Service Date	(empty)											
Ø	Benefita	Company Service Date	(empty)											
G		Time Off Service Date	(empty)											
	Personal	Retirement Eligibility Date	(empty)											
	Contact	Expected Retirement Date	(empty)											
ē	Time Off	Retirement Date	(empty)											
	Performance	Seniority Date	03/05/2022											
	Career	Union Seniority Date	(empty)											
	Feedback	Severance Date	(empty)											
		Vesting Date	(empty)											
		Service Dates Change Histor	y 2 items											
					Original Hire	Continuous	Benefits	Company	Time Off	Retirement Eligibility	Expected			
		Business Process	Effective Date	Initiated On	Date	Service Date	Service Date	Service Date	Service Date	Date	Retirement Date	Seniority Date	Severance Date	Vesting
		Service Dates Change:	17/02/2024	19/02/2024 09:37:12	02/05/2022	02/05/2022						03/05/2022		



Effective dating for service dates

What's changing

With the 2024R1 release, Workday updates the Edit Service Dates web service to support the new Effective Date field.

Additional considerations

- Edit Service Dates Web Services v43.0 and v42.0
- Workday updates v43.0 of the Edit Service Dates web service to support the new Effective Date field:
- In your Preview tenant, you must specify an Effective Date.
- In your Production tenant, you must specify an Effective Date if you've opted in to the feature on the Maintain Feature Opt-Ins task. Otherwise, you must leave the Effective Date field blank.
- Workday updates v42.0 of the Edit Service Dates web service to move support for the new Effective Date field to v43.0 of the web service:
- In your Preview tenant, the Effective Date field no longer displays in the web service. Workday defaults today's date or a future-dated hire date for the Effective Date field. We recommend that you use v43.0 of the web service instead to specify effective dates.
- In your Production tenant, there's no change to the Edit Service Dates web service. We recommend that you use v43.0 of the web service to specify effective dates, if you've opted in to the feature."

What do i need to do?

- If you used v42.0 of the Edit Service Dates web service in your Preview tenants, you must update the web service to v43.0.
- If you want to set the **Effective Date** for service dates in Production, and you've opted-in to the feature, use v43.0 of the Edit Service Dates web service.

What happens if i do nothing?

- If you previously used v42.0 of the Edit Service Dates web service in your Preview tenants, your web service request will be invalid because the **Effective Date** field is no longer available.
- If you haven't used v42.0 of the web service, there will be no change.

Community Link <u>https://doc.workday.com/release-notes/en-</u>us/https://doc.workday.com/release-notes/en-



Prior to 2024 release 1	Post 2024 release 2	Impact
Prior to the release, there is no option to Effective Dating for Service Dates	With these release, we enable you to add effective dates to service date changes using the service dates web service.	Y/N: No
		Impact description:

fort	2 hours		2 hours	NA
lditional	description if applicable	nk	description if applicable	https://doc.workday.com/rele us/hrcore/6693151.html

Edit Servic	e Dates		
Worker *		:=	
ок	Cancel		

After release

	Simplified Search is Disabled		Close
l	Worker * := Effective Date * MM/DD/YYYY =		Need Brows quest <u>Visit</u>
	Cancel) ок	
	Internationa		



Effective date for service dates report field

What's changing

- With the 2024R2 release, Workday delivers the new Effective Date for Service Dates report field on the Worker Business Process business object (secured to the Worker Data: Current Staffing Information and Worker Data: Retirees domains) that you can use in custom reports.
- Note: This functionality is available in production tenant in 2025R1 on 2025-03-15.

Delivery date changes

• This functionality is available in production in 2025R1 on 2025-03-15.

What do i need to do?

- To prepare for this feature delivering to Production in 2025R1, we request that customers take the following actions without delay.
- Review the feature in Preview tenants.
- Understand the Absence calculation impacts. Use the **Tenant Analyzer** report to identify Absence calculation impacts.
- Make necessary configuration changes, and test Absence calculations.

What happens if i do nothing?

Once the feature is automatically available in your Production tenant in 2025R1 on 2025-03-15, there might be impacts to your time off accruals calculations. Workday recommends that you test this feature, evaluate any potential impacts, and make corresponding changes prior to 2025-03-15.

Community Link



Prior to 2024 release 1	Post 2024 release 2	Impact
Prior to the release, there is no option to effective date for service dates Report Field	With these release, Workday delivers the new Effective Date for Service Dates report field on the Worker Business Process business object (secured to the Worker Data: Current Staffing Information and Worker Data: Retirees domains) that you can use in custom reports.	Y/N: Yes Impact description:
		There will be impact on the time off accruals calculations.

Derect link



Before release		
Q filed: Effective Date for Service Dates	\otimes	
No results for "filed: Effective Date for Service Dates"		
Try searching:		
More Categories		

After release

View Report Fie	eld Effective Date for Service Dates
Field Name	Effective Date for Service Dates
Business Object	Worker Business Process
Description	The effective date for a service date event. This report field returns blank for non-effective dated events.
Field Source	Workday Delivered
Field Type	Date
Related Business Object	(empty)
Category	Employment
Authorized Usage	Default Areas
Date Last Updated	24/03/2023, 5:33:10.923 pm
> Indexing Infor	mation



Job profile web services

What's changing

With this release, Workday delivers updates to web services for job profiles.

Workday delivers a new Submit Job Profile web service as an initiating action on the Manage Job Profile business process. You can configure the security groups who can access the web service on the business process security policy for Manage Job Profile. The new web service enables you to create or edit job profiles in bulk and use the Manage Job Profile business process.

Note: Workday recommends that you use this new web service instead of the existing Put Job Profile web service, because the Put Job Profile web service only initiates and autocompletes the Manage Job Profile business process. Workday will be disabling the Put Job Profile web service starting with v43.0.

Additional considerations

The new Submit Job Profile web service doesn't support your configuration on the Configure Optional Fields task, even if you selected Enforce Required in Web Services. We plan to deliver support for Configure Optional Fields in a future update.

What do i need to do?

Configure the security for the new Submit Job Profile initiating action on the Manage Job Profile business process security policy.

What happens if i do nothing?

- If you don't set up the Submit Job Profile initiating action on the Manage Job Profile business process security policy, you won't be able to use the new web service.
- If you don't use the new Submit Job Profile web service, and you continue to use the Put Job Profile web service, you won't be able to fully leverage the Manage Job Profile business process

Community Link https://doc.workday.com/release-notes/en us/hrcore/8157461.html



Prior to 2024 release 1	Post 2024 release 2	Impact
 Bulk updates to Job Profiles were made using the Put Job Profile web service. Initiating action of Submit Job Profile web service was not available on the Manage Job Profile Business process. 	 The new web service Submit Job Profile enables you to create or edit job profiles in bulk and use the Manage Job Profile business process. New Submit Job Profile web service is available as an initiating action on the Manage Job Profile business process 	 Y/N: Yes Impact description: Workday will be disabling the Put Job Profile web service starting with v43.0. When you create a new EIB, you can no longer use the Put Job Profile web service. You can use the Submit Job Profile web service instead.



Before release Who Can Start the Business Process Initiating Action Create Job Profile Security Groups HR Partner (Supervisory) Implementers Job and Position Administrator Initiating Action Edit Job Profile Security Groups HR Partner (Supervisory) Implementers Job and Position Administrator Manager Initiating Action Edit Skills on Job Profile (Mass Action) Initiates the Manage Job Profile process through the Launch Mass Action Event task. Description Security Groups HR Administrator Implementers Job and Position Administrator

After release

Who Can Start the Business Process

Create Job Profile		
HR Partner (Supervisory)		
Implementers ····		
Job and Position Administrator		
Edit Job Profile		
HR Partner (Supervisory)		
Implementers		
Job and Position Administrator		
Manager		
Edit Skills on Job Profile (Mass Action)		
Initiates the Manage Job Profile process through the Launch Mass Action Event task.		
HR Administrator		
Implementers		
Job and Position Administrator		
Submit Job Profile (Web Service)		
Initiates the Manage Job Profile business process through the Submit Job Profile Web Service task.		
s (empty)		



Edit service date web service

What's changing

With this release, Workday enables you to add effective dates to service date changes using the service dates web service. Workday updates the Edit Service Dates web service to support the new Effective Date field.

Edit Service Dates Web Services v43.0 and v42.0

Workday updates v43.0 of the Edit Service Dates web service to support the new Effective Date field:

- In your Preview tenant, you must specify an Effective Date.
- In your Production tenant, you must specify an Effective Date if you've opted in to the feature on the Maintain Feature Opt-Ins task. Otherwise, you must leave the Effective Date field blank.

What do i need to do?

- If you used v42.0 of the Edit Service Dates web service in your Preview tenants, you must update the web service to v43.0.
- If you want to set the Effective Date for service dates in Production, and you've opted-in to the feature, use v43.0 of the Edit Service Dates web service.

What happens if i do nothing?

- If you previously used v42.0 of the Edit Service Dates web service in your Preview tenants, your web service request will be invalid because the Effective Date field is no longer available.
- If you haven't used v42.0 of the web service, there will be no change.

Community link



Edit service date web service

coanizant

Additional considerations

Workday updates v42.0 of the Edit Service Dates web service to move support for the new Effective Date field to v43.0 of the web service:

- In your Preview tenant, the Effective Date field no longer displays in the web service. Workday defaults today's date or a future-dated hire date for the Effective Date field. We recommend that you use v43.0 of the web service instead to specify effective dates.
- In your Production tenant, there's no change to the Edit Service Dates web service. We recommend that you use v43.0 of the web service to specify effective dates, if you've opted in to the feature



Prior to 2024 release 1	Post 2024 release 2	Impact
 Effective Date field no longer displays in the web service. Workday defaults today's date or a future-dated hire date for the Effective Date field. We recommend that you use v43.0 of the web service instead to specify effective dates. 	 Workday updates v42.0 of the Edit Service Dates web service to move support for the new Effective Date field to v43.0 of the web service. Ability to specify Effective date for Service Date change using Web service v43.0 	 Y/N: Yes Impact description: If you previously used v42.0 of the Edit Service Dates web service in your Preview tenants, your web service request will be invalid because the Effective Date field is no longer available. If you haven't used v42.0 of the web service, there will be no change.



Before release											
Name Edit Service Dates Default Template Model Web Service Operation 1 Version v20 Pattern Business Process	Status Generating Merged Template Model sidel Summary The system is currently generating the column details for the t an for Template Model Edit Service Dates (Web Service) Refresh									Jetails for the template model.	
Cott Service Dates Cott Service Cott Service Dates	Template Model Area Q. Label All Breadcrumbs (empty) V Area Details					Excel Cell Comment (empty) Required Yes Hide					
	Column Deta	Area Override	Label Spreadsheet Key*	Restrictions	Label Override	Excel Cell Comment You must use the spreadsheet key to coordinate the header information throughout the tabs of the spreadsheet. Keep the same spreadsheet wo for each row as	Info Only Yes	Hide	Separate Type Column	Value Override	
	٩		Worker*	Required		you add information in the subsequent tabs. The spreadheet key is also required to coordinate multiple child rows that roll up to the same parent rows that to up to the same parent rows. The service dates specified must be appropriate to the worker type (require froet me contingent)					
	Edit T	emplate Model	Area			(regaring, once te ing contempority).					

After release

Name

Version Pattern

Edit Service Dates							Complete							
Default Template Model Ent Service Dates (Web Service) Web Service)							Generation of template model successfully completed.							
v43.0														
Business Process														
it Service Dates Template Model Area Q							Excel Cell Comment (empty)							
Edit Service Dates Event Data	ates Event Data Label All							Required Yes						
Breadcrumbs (empty)							Hide							
	✓ Area Details													
	Column Details 3 items													
	Column	Area Override	Label	Restrictions	Label Override	Excel Cell Comm	ent	Info Only	Hide	Separate Type Column	Value Override			
	Q		Spreadsheet Key*	Required		You must use the to coordinate the information throu the spreadsheet. spreadsheet key i you add informati subsequent tabs, key is also require multiple child row the same parent r	spreadsheet key header ghout the tabs of Keep the same or each row as on in the The spreadsheet d to coordinate s that roll up to ow.	Yes						
	٩		Worker*	Required		Reference to the 1 service dates spe appropriate to the (regular, fixed terr	Vorker. The cified must be worker type n, contingent).							
	٩		Effective Date	Optional		Effective Date for Web Service	Edit Service Date							
		1.												



Maintain change job templates redesign

What's changing

Workday makes the Maintain Change Job Templates task easier to understand and navigate with a complete redesign of the user interface. This makes the process for creating and maintaining Change Job templates more intuitive and streamlined.

Workday redesigns the Maintain Change Job Templates task, delivering a new user interface that makes the process for creating a template more intuitive and streamlined. Each template is its own tab that you can edit directly, and you can easily toggle to a list view that displays all of the templates.

Additional considerations

This feature may impact your training materials.

What do i need to do?

• You don't need to do anything. The user interface will automatically update.

What happens if i do nothing?

• Administrators who access the Maintain Change Job Templates task will see a new user interface.

 Community Link
 https://community.workday.com/node/

 1184917?check_logged_in=1


Prior to 2024 release 1	Post 2024 release 2	Impact
 Maintain Change Job Template was shown with the old User interface 	 Complete re-design of the User Interface making it intuitive and easier to understand and navigate. 	Y/N: Yes
		Impact description:
		I his feature may impact your training materials.



37



					ase	rele	ore	Befo
				nplates	lob Tem	ange J	ain Ch	Mainta
						2 items	Templates	hange Job
ed to Initiate	Condition Rules Applied	n	Enable For Initiating Action	*Template Name	Apply Tem for Review/Ap Steps	Enable Enhanced User Interface	Order	+
							₹ ₹	⊕ ⊖
		:=					▲ ▲	÷ –
		III)					▲ ▲	⊕ ⊖ ∢

After release

Basic Details			Initiating Actions		
Template Name *	Change Location]	Select Initiating Actions	× Start Job Change	1
Template Order	a	0	Select Condition Rules		
		-			
Select Reason for Template *	× Change Job Details		Select Security Groups		1
	× Change Location				
	× Move to Another Manager	J			
Townlate Hale Tout		1			
Template Help Text	Normal V B I U AV := L'				
	Used to move the worker to a new location instead	-			
	country (no other change applying)				
		J			
Enable Enhanced UI for this Template	2 📀				
A - Lukis Too Law & Doris					
	Basic Details Template Name * Template Order Select Reason for Template * Template Help Text Enable Enhanced UI for this Template	Basic Details Template Name ★ Change Location Template Order a Select Resson for Template * X Change Job Details X Change Location X Diversity X Diversity X Diversity X Diversity X Diversity X Diversity	Basic Details Template Name • Change Location Template Order a Select Reason for Template • × Change Job Details × Change Job Details × × Change Location × × Wore to Another Manager × Template Help Text Nemation Used to move the worker to a new location, same country (no other change applying) Vertice set Used to move the worker to a new location, same country (no other change applying) Yes Enable Enhanced Ul for this Template ✓ ✓	Basic Details Initiating Actions Template Name * Change Location Select Initiating Actions Template Order a Image Select Initiating Actions Template Order a Image Select Initiating Actions Select Reason for Template * Image Sub Details Image Select Reason for Template * Select Condition Rules Select Reason for Template * Image Sub Details Image None to Another Manager Select Security Groups Template Help Text Image Image Select Security (Image Select Securit	Basic Details Initiating Actions Template Name * Change Location Select Initiating Actions ¥ Start Jub Change Template Order a Image Select Condition Rules Image Select Condition Rules Select Reason for Template * ¥ Change Jub Details Image Select Security Groups Y Change Location Image Select Reason for Template * Select Security Groups Template Help Text Nome to Another Manage applying Select Security Groups Template Help Text Nome to Another to a new location, same country (no other change applying) Select Security Groups Enable Enhanced UI for this Template Image Select Security Groups Image Select Security Groups



Manage job profile business process reporting

What's changing

With this release, Workday delivers more report fields for the Manage Job Profile business process, which you can use in custom reports. Workday secures these report fields to the Job Profile: Manage Job Profile EveHRCORE-98304nts security domain. Workday also delivered report fields on the Job Profile Business Object secured to the Public Reporting Items.

Workday delivers more report fields to enable you to access report fields for Manage Job Profile Event and Job Profile business objects to create or run reports containing these fields.

Only users in unconstrained security groups can view the details of the reporting fields secured to this domain.

Additional considerations

This feature may impact your training materials.

What do i need to do?

Review any custom reports that you have already created using these business objects and update reports as needed.

What happens if i do nothing?

You will see no changes in Workday if you do not use these new fields.

Community link <u>https://doc.workday.com/release-notes/enus/https://d</u>



Prior to 2024 release 1	Post 2024 release 2	Impact
 Fields were available for custom reports for Manage Job Profile business process 	• Workday delivers 35 new, event-based report fields on the Manage Job Profile Event and Job Profile business objects that you can use for audit reporting and to customize routing and validations for the Manage Job Profile business process.	Y/N: No Impact description:
	 The event-based report fields fall into these categories: 	
	 Current: The value for the field before you initiate the Manage Job Profile event. 	
	 Example: Job Profile Skills - Current. If there's no current value, the field returns a blank value. 	
	 Proposed: The proposed value on the Manage Job Profile event. 	
	 Example: Job Profile Skills – Proposed. If there's no proposed value, the field returns the current value. 	
Effort 1 hour		Defect link <hyperlink applicable="" here="" if=""></hyperlink>
Additional description if applicable		Community link <u>https://doc.workday.com/release-notes/en-us/hrcore/8133284.html</u>



Before release

Domain Name	Job Profile: Manage Job Profile Events
Description	Enables users to access the business process history for a job p custom reporting. Users must be in unconstrained security grou
Domain Security Policy	Q
Functional Areas	Jobs & Positions
Part Of Domain Groups	Jobs & Positions
Super Domain	Set Up: Jobs & Positions
Count of Secured Items	64
> Instance Sets	
 Report Fields 	
Job Profile Additional	Job Description - Current
T Job Profile Additional	Job Description - Proposed
Job Profile Code - Curr	ent
Job Profile Code - Prop	bosed
Job Profile Company In More (54)	nsider Types - Current

After release

View Domain	Job Profile: Manage Job Profile Events 💮
Domain Name	Job Profile: Manage Job Profile Events
Description	Enables users to access the business process history for a job profile, and to ac reporting fields.
Domain Security Policy	٩
Functional Areas	Jobs & Positions
Part Of Domain Groups	Jobs & Positions
Super Domain	Set Up: Jobs & Positions
Count of Secured Items	90
> Instance Sets	
⊘ Report Fields	

Job Profile Additional Job Description - Current
 Job Profile Additional Job Description - Proposed
 Job Profile Allowed Student Award Sources - Current
 Job Profile Allowed Student Award Sources - Proposed
 Job Profile Allowed Unions - Current
 Job Profile Allowed Unions - Proposed



Overview tab

What's changing

Workday renames the HR Partner Overview tab to Overview.

What do i need to do?

N/A.

Additional considerations N/A.

What happens if i do nothing?

You will see the HR Partner Overview tab renamed to Overview.

Community Link



Prior to 2024 Release 1	Post 2024 Release 2	Impact
 HR Partner Overview tab is named as such. 	HR Partner Overview tab is renamed to Overview	Y/N: No Impact description: N/A





Before I	elease	
200	HR Partner Hub	 ←
88	HR Partner Overview	
	Reports	~
	View Workers Joining View Workers Leaving View Change Job and M	~
=	Dashboards	~





Collective agreements on job requisitions

What's changing

With 2024R2, Workday enable collective agreements to be defined on job requisitions and evergreen requisitions.

This new feature supports the defaulting of compensation on requisitions and the communication of collective agreement details in job postings, saving time and improving data accuracy.

Additional considerations

Workday enable the Pre-Hire Collective Agreement Details business process to be a subprocess of these business processes to help specify collective agreements and factors when creating evergreen requisitions and job requisitions:

- Create Evergreen Requisition
- Create Job Requisition
- Edit Evergreen Requisition
- Edit Job Requisition

The Collective Agreement information that you define on the job requisition will be flowed into the Collective Agreement step on subsequent staffing processes. Example: Employment Agreement.

Collective Agreement Report Fields

What do I need to do?

- You must add the Collective Agreement steps to your Job Requisition business processes.
- You can also configure the Collective Agreement steps to be part of the consolidated template.

What happens if i do nothing?

• NA



Collective agreements on job requisitions (cont.)

Additional considerations

Workday deliver these new report fields on the Job Requisition business object that you can use in custom reports and validation rules:

- Collective Agreement
- Collective Agreement Area
- Collective Agreement Class
- Collective Agreement Coefficient
- Collective Agreement Group
- Collective Agreement Level
- Collective Agreement Position
- Collective Agreement Professional Category
- Collective Agreement Rating
- Collective Agreement Step

Workday also deliver these new report fields on the Job Requisition Event business object that you can use in condition rules:

- Collective Agreement Current
- Collective Agreement Proposed
- Collective Agreement Area Current
- Collective Agreement Area Proposed

What do i need to do?

- You must add the Collective Agreement steps to your Job Requisition business processes.
- You can also configure the Collective Agreement steps to be part of the consolidated template.

Community Link

What happens if i do nothing?

• NA

https://doc.workday.com/release-notes/enus/hrglobal/7783273.html



Workday 2024 release 2 set-up based features

Prior to 2024 release 1	Post 2024 release 2	Impact
Only 11 fields are available for Collective Agreement under Job Requisition business object mainly for compensation events.	There are 10 new fields added for Collective Agreement under Job Requisition business object for compensation and job requisition events.	Y/N: No Impact description:
		N/A





Before release

ew Business Object 🔍	Job Requisition 🛛 🚥		
ields Related Business Objects	Data Sources Reports		
elds 11 of 559 items			
Field Name	Description	Field Source	Field Type
Collective Agreement (Compensation)	The collective agreement(s) of the employee contract.	Workday Delivered	Multi-instance
Collective Agreement Area (Compensation)	The Collective Agreement Area for the Compensation Event.	Workday Delivered	Single instance
Collective Agreement Class (Compensation)	The applicable class collective agreement factor option.	Workday Delivered	Single instance
Collective Agreement Coefficient (Compensation)	The Collective Agreement Coefficient for the Compensation Event.	Workday Delivered	Single instance
Collective Agreement Group (Compensation)	The Collective Agreement Group for the Compensation Event.	Workday Delivered	Single instance
Collective Agreement Level (Compensation)	The Collective Agreement Level for the Compensation Event.	Workday Delivered	Single instance
Collective Agreement Position (Compensation)	The Collective Agreement Position for the Compensation Event.	Workday Delivered	Single instance
Collective Agreement Position for Worker (Compensation)	The Collective Agreement Position for the Compensation Event.	Workday Delivered	Single instance
Collective Agreement Professional Category (Compensation)	The Collective Agreement Professional Category for the Compensation Event.	Workday Delivered	Single instance
Collective Agreement Rating (Compensation)	The applicable rating collective agreement factor option.	Workday Delivered	Single instance
Collective Agreement Step (Compensation)	The Collective Agreement Step for the Compensation Event.	Workday Delivered	Single instance

After release

View Business Object Job Requisition

ields 21 of 619 items				
Field Name	Description	Field Source	Field Type	Related Business Object
Collective Agreement	The collective agreement of the job requisition.	Workday Delivered	Single instance	Collective Agreement
Collective Agreement (Compensation)	The collective agreement(s) of the employee contract.	Workday Delivered	Multi-instance	Collective Agreement
Collective Agreement Area	The area collective agreement factor option for the job requisition.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Area (Compensation)	The Collective Agreement Area for the Compensation Event.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Class	The class collective agreement factor option for the job requisition.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Class (Compensation)	The applicable class collective agreement factor option.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Coefficient	The coefficient collective agreement factor option for the job requisition.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Coefficient (Compensation)	The Collective Agreement Coefficient for the Compensation Event.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Group	The group collective agreement factor option for the job requisition.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Group (Compensation)	The Collective Agreement Group for the Compensation Event.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Level	The level collective agreement factor option for the job requisition.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Level (Compensation)	The Collective Agreement Level for the Compensation Event.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Position	The position collective agreement factor option for the job requisition.	Workday Delivered	Single instance	Collective Agreement Fac Option
Collective Agreement Position	The Collective Agreement Position	Workday Delivered	Single instance	Collective Agreement Fact



Effective dating enhancements for job profile

Changes

Updated Job Profile Fields

With this update, we add effective dating to these fields: **Skills:**

- Skills
- Skill Level

Category Details:

- Critical Job
- Public Job
- Restrict to Country
- Difficulty to Fill

Compensation:

Comp Grade Profile

Qualifications:

- Languages
- Responsibilities
- Competencies
- Trainings
- Certifications
- Education
- Work Experience

What do i need to do?

Test to ensure that you get correct results.

- Use a report data source on the job profile business object to report on past, current, and future effective dates to ensure the values for the newly effective dated fields are what you expect. If the values are not what you expect, Workday recommends that you use the Submit Job Profile web service to update the fields to the expected value. A sample of this report is attached for your convenience.
- Run integrations using the newly effective dated job profile fields to ensure that the updates are what you expect.
- Test staffing and worker transactions using job profile data to ensure the transactions complete as you expect.

Community Link <u>https://doc.workday.com/release-notes/en-us/https:</u>



Effective dating enhancements for job profile

Job profile reporting history

- To provide consistent reporting and insights into how values of job profile fields change over time, Workday recreates the historical values for these job profile fields by copying the data to the most recent prior snapshot. When you report on job profiles using a specific effective date, the reports display the value for each field as of that effective date.
- Note: Creating these snapshots can affect the default values generated from job profile data.

Example:

- On 2024-06-01 Job Profile A is updated to have the Compensation Grade Profile value change from Compensation Grade Profile A to Compensation Grade Profile B. The most recent prior snapshot is 2024-03-01. Therefore, after the 2024R2 feature update, Compensation Grade Profile B is effective as of 2024-03-01.
- A change job effective 2024-01-01 with a proposed compensation sub-process is initiated on Worker A who is in Job Profile A.
- Before the 2024R2 feature update: Compensation Grade Profile B is the default for the change job because the field was not effective dated and therefore would return the most recent update to the field.
- After the 2024R2 feature update: Compensation Grade Profile A is the default for the change job on 2024-01-01 because Compensation Grade Profile B is not effective until 2024-03-01.



Prior to 2024 release 1	Post 2024 release 2	Impact
Earlier only few fields were tracked with effective date	With this release they have included all fields on Job profile to be effective dated.	Y/N: No
		Impact description:

Effort 1 Hour	Defect link	<hyperlink applicable="" here="" if=""></hyperlink>
Additional description if applicable	Community link	https://doc.workday.com/release us/hrcore/7927287.html

Before release

Create Job Profile	e 📫							
Profile Details					Job Classificatio	n		
Effective Date	08/23/2024				Job Classifications	=		
Job Profile Name *					Job Profile Summary			
Job Code								
Include Job Code in Name [Job Description	Format V B I U A V III	0	~
Job Title Default								11
Restrict to Country	=				Job Requirements	Format v B I U A v I III	0	2
Management Level	=							
Job Level	=							
Job Family								
Job Category	=							
Company Insider Type	=							
Referral Payment Plan								
Referral Payment Plan	=							
Work shift Required								
Public Job								
Pay Rate Types 0 items				= □ .'				
+Country			*Pay Rate Type					
		No Data						
Characteristics					Work-Study			
Submit Save	e for Later Cancel							

er release	
eate Job Profile	ġļģ
Key Details	
Effective Date *	
08/23/2024	
Job Profile Name *	Default Job Title
Job Code	Include Job Code in Name



Changes:

- With this release, we automatically enable you to add effective dates to service date changes. This enables you to accurately track service date changes for workers in Workday without opting in. This reduces downstream impacts to calculations and improves reporting.
- Workday adds a View As Of field to the View Service Dates report. This enables you to report on the service date changes in effect for a worker as of a specific date.



Prior to 2024 release 1	Post 2024 release 2	Impact
Previous version doesn't have Effective date field	It automatically enable you to add effective dates to service date changes	Y/N: No
		Impact description:





	(\times)
:=	
	I
Cancel	ок
	E

After release	
View Service Dates	\mathbf{x}
Worker * View As Of * 08/23/2024	:=
	Cancel OK



Change job new user experience for workflow steps

What's changing

With this release, Workday continues to enhance the change job experience for other business process workflow steps. Workday support a consistently streamlined experience by providing the simplified user interface throughout different steps of the Change Job business process.

This update provides:

- A consistently streamlined experience for users throughout the Change Job workflow.
- New page layouts that clearly and intuitively display changed information, supporting reviewers and approvers in the change job process.

An updated layout is available for the following actions:

- Review Change Job, including
 - Review: Current Manager and Review: Receiving Manager steps.
 - Approve.
 - Event Details (View Change Job Event), including View More Details button in Consolidated Approval steps.
 - · Cancel and Rescind.

What do i need to do?

- The enhanced user experience is automatically available on workflow steps for templates with the Enable Enhanced UI for this Template check box selected.
- To enable the new Change Job Interface, select the Enable Enhanced UI for this Template check box for applicable Change Job templates.

What happens if i do nothing?

- The Change Job user interface on workflow steps remains unchanged for Change Job templates that don't have the enhanced user interface enabled.
- For templates with the Enable Enhanced UI for this Template check box selected, no action is required and the new user interface is automatically available on subsequent workflow steps.

Community Link https://doc.workday.com/release-notes/enus/hrcore/8123372.html



Change job new user experience for workflow steps (cont.)

What's changing (contd.)

- On editable review steps, users are presented with a Make Changes button to enter an editable change job experience:
 - When there is missing or invalid information as part of the job change, editable review steps will display a different user experience.
 Users will be presented with a message indicating the missing or invalid information and prompted to select Make Changes. It shows a brief list of change job fields and doesn't present the business process actions (submit, send back) directly in My Tasks.
- On consolidated approval steps, you can select the View More Details button and be presented with the simplified user interface.

Additional considerations

- The Apply Templates on Review and Approve steps capability (in Maintain Change Job Templates) is not required to use the enhanced user interface on workflow steps. It will continue to apply template configurations on subsequent workflow steps to minimize information shown.
- The simplified user interface is applied to change job workflow steps and consolidated subprocesses. Other subprocesses or steps in the business process definition will not experience a change in layout.



Prior to 2024 Release 1	Post 2024 Release 2	Impact
When doing the "Change Job" Task for an employee, Receiving Manager's page didn't have space to make changes.	When doing the "Change Job" Task for an employee, the fields, error message, and Make Changes button are made better and more visible. Review Job Change fields are also made editable.	Y/N: Yes Impact description: Receiving Manager can now edit the changes.







After release	
Created: 21/08/2024 Effective: 01/09/2024 Revise Job Change Make Changes	
Start Job Change	
Start Details	
Effective Date	
01/09/2024	
Worker	
MANIDEEP GUPTA DEVADULA (1293057)	



Change job templates new user experience on mobile

What's changing

With this release, Workday enable you to leverage the simplified user interface in mobile for change job templates that don't include subprocesses.

This feature enables you to provide a consistent change job experience for users on mobile and desktop.

Workday now displays the simplified user experience in mobile when users launch templates that don't include these subprocesses:

- Assign Collective Agreement
- Change Organization Assignments
- Propose Compensation

What's coming next

Workday'll enable you to leverage the simplified user experience in mobile for change job templates that include subprocesses.

Additional considerations

N/A.

What do i need to do?

N/A.

What happens if i do nothing?

Existing change job templates with these configured will use the simplified user experience when they're launched on mobile:

- Enable Enhanced UI for this Template check box selected.
- Subprocesses selected in the Template Subprocesses prompt.

Community Link <u>https://doc.workday.com/release-notes/enus/https://d</u>



Prior to 2024 release 1	Post 2024 release 2	Impact
Change Job Task was available on mobile	Enhanced Change Job API is now available on mobile, and it's better usable.	Y/N: No Impact description: N/A







4	itter reie	eas	e	
111	=	Q	D	8
¢	E Item 1 of 530 Created: 08/23/2024 Eff 08/23/2024	☆ { ective: 08/23/2	餘 ↑ 1024 Updated	¥
	Revise Job Chang	e		
	Make Changes			
	Start Job Change			
	Start Details			
	Effective Date			
	08/23/2024			
	Worker Andrew Turner			
	Person			
	Move to Another Manager			
	Transfer Information			
	Team offer Observe			
	Team after Change			
	111		<	



Change job templates new user experience

What's changing

With this release, Workday provides the ability to leverage the simplified user interface for review and approval steps, enabling you to seamlessly make changes across more scenarios.

With this release, Workday extends the enhanced user interface to editable review steps in the Change Job business process. The new experience introduces a Make Changes button on these step types:

- Review Change Job
- Review: Receiving Manager

The new experience is automatically available on review steps for any change job template that has the Enable Enhanced User Interface checkbox selected.

Note:

- If you make edits and select the Send Back option, Workday will not save your changes for the user you're sending back to.
- If you select the Make Changes option, but do not make any edits, Workday will not display an error message for the user.

Additional considerations

N/A

What do i need to do?

N/A.

What happens if i do nothing?

Community Link

N/A

https://doc.workday.com/release-notes/en us/hrcore/8123366.html



Prior to 2024 release 1	Post 2024 release 2	Impact
When doing the "Change Job" Task for an employee, Receiving Manager's page didn't have space to make changes.	When doing the "Change Job" Task for an employee, the fields, error message, and Make Changes button are made better and more visible. Review Job Change fields are also made editable.	Y/N: Yes Impact description: Receiving Manager can now edit the changes.







After release	
Created: 21/08/2024 Effective: 01/09/2024	
Start Job Change	
Start Details	
Effective Date	
01/09/2024	
Worker	
MANIDEEP GUPTA DEVADULA (1293057)	



Consolidated hire business process

What's changing

Workday 2024R2 enables you to create a consolidated hire business process.

Business Benefits

This consolidated experience helps to streamline the hiring process and increase efficiency by reducing manual effort. It also now enables you to add payment elections for a worker during the hiring process, which helps to reduce administrative workload and the likelihood of payment delays.

You can now add these sub business processes to the consolidated template in the Configure Business Process Consolidated Template task:

- Assign Employee Collective Agreement
- Assign Pay Group
- Change Organization Assignments for Worker
- Edit Government IDs
- Edit Service Dates
- Payment Election Enrollment Event
- Service Date Changes

If you want to add rules to your consolidated template, add your business process in the Configure Rule Based Consolidate Template task.

To have a consolidated experience for review and approval, add the Review and Approval step to your Hire business process definition.

What do i need to do?

- Initiate the Hire Employee task to view and manage the consolidated business process.
- When you configure Assign Pay Group and Payment Election Enrollment Event as subprocesses, Workday recommends that you also configure Change Organization Assignments for Worker. This ensures accuracy as well as efficiency in processing payroll for this worker.
- You must select a company on the Change Organization Assignments for Worker step to add a worker to a Workday payroll pay group. You don't need to do this for third-party pay groups.

Community Link <u>https://doc.workday.com/release-notes/enus/https://doc.workday.com/release-notes/https://doc.workday.com/release-notes/enus/https://doc.wo</u>



Consolidated hire business process

What's changing (cont.)

Notes: If you're hiring a former employee, the consolidated hire payment elections event doesn't check for any previous payment elections for the worker.

You can submit the consolidated Hire business process without adding payment elections, even if you've configured the Payment Election Enrollment Event subprocess in your template.

Known issues

For any fields required by XIP: Unless you interact with the sub business process section, it won't respect the required field and allow you to submit. A near term fix is in place to address this issue.

For any exit validations that you've created for sub business processes: If you want them to trigger during Hire consolidation, you must configure them on Hire initiation.

Additional considerations

N/A.

What do i need to do? (cont.)

- To add payment elections for a worker that you can use in payroll, you must have:
 - Configured payment election rules.
 - Assigned the worker to a pay group

What happens if i do nothing? N/A

Community Link <u>https://doc.workday.com/release-notes/enus/https://d</u>



Prior to 2024 release 1	Post 2024 release 2	Impact
2024 R1 didn't allow for adding sub- processes for the business process using Configure Business Process Consolidated Template.	R2 allows for more freedom to edit the business process after it has been defined. Rules can also be added using Configure Rule Based Consolidate Template.	Y/N: Yes Impact description: Rules and Sub-business processes would allow for more freedom for managers to edit the BP (business process on the go).







After release





Display business process step due date in user's time zone

What's changing

With this release, Workday now displays the due date for completing a business process step in the user's local time zone.

This feature improves the user experience by accurately displaying the due date of a business process step.

When you view the business process history, you can easily determine if appropriate action was taken on a step and if the step is completed on time. By displaying the due date in the correct time zone, this prevents confusion to users not located in Pacific Time Zone.

When you configure a due date on a business process step, we now display the due date of the step in the user's local time zone. This enables users to accurately determine when they must complete the step. We use the local time zone of the user if they are located in UTC-1 or greater. This feature doesn't apply to time zones in UTC-2 or less.

To determine a step's due date, Workday now uses the end of day (23:59:59) in Pacific Time Zone (UTC-8) of the system and converts the due date to the user's local time zone.

What do i need to do?

N/A

What happens if i do nothing? N/A

Community Link

https://doc.workday.com/release-notes/er us/efcore/7958511.html



Display business process step due date in user's time zone

What's changing (cont.)

We display the user's local time zone for the due date in the:

- Awaiting Your Action section on the Workday Home page.
- My Tasks item.
- My Tasks item's Process History.
- Up Next message.
- You have submitted dialog box.
- Due Date column on the View Event page.
- This feature doesn't impact existing:
- Report fields.
- Standard reports.
- Web services.

The functionality only applies to how we display the due date and not how the system calculates the due date.

Note: If a business process step is configured with a Due Date and the Due Date Is Based On Effective Date check box is also selected on the step or the business process definition as a whole, Workday might add 1 additional day to the due date based on how the system persists the effective date of the business process.

Additional considerations

N/A.





Prior to 2024 Release 1	Post 2024 Release 2	Impact
Process' Due Dates were not showing according to the time zone of User.	Workday now display the due date for completing a business process step in the user's local time zone.	Y/N: Yes Impact description: This allows for the User to know clearly when the next step of the BP is due. By allowing for the dates to be in local time zone, User has a more localized view of the BP, and more convenient LIX
		more convenient ox.


Before release

Completed On	Due Date
08/19/2024 03:36:20 AM	
08/19/2024 03:36:20 AM	
08/19/2024 03:36:27 AM	
08/19/2024 03:36:59 AM	

After release

Status	Completed On	Due Date
Step Completed	08/22/2024 10:25:02 AM	08/26/2024
Automatic Complete	08/22/2024 10:25:02 AM	08/24/2024
Approved	08/22/2024 10:25:29 AM	
Reassigned	08/22/2024 10:25:29 AM	
Approved	08/22/2024 10:28:32 AM	08/24/2024
Reassigned	08/22/2024 10:28:32 AM	



Related actions icon enhancement

What's changing

- With this release, Workday delivers an updated Related Actions icon with a tooltip that improves accessibility.
- These changes improve discoverability, findability, and accessibility.
- The icon is now blue and oval, providing improved contrast and clarity.

What do i need to do?

The new color and style is enabled by default. To revert to the orange Related Actions icon, access the Edit Tenant Setup - System task and select Opt-out for Related Actions Charms Component Uplift. This option will be deprecated in the 25R1 release.

What happens if i do nothing?

The Related Actions icon defaults to the new blue color, style, and tooltip functionality. We will add this new look to Search results in a future release.



Prior to 2024 release 1	Post 2024 release 2	Impact
Related Actions Icon was until now not conspicuous, nor was it convenient from using with the cursor.	The icon is now blue and oval, providing improved contrast and clarity.	Y/N: Yes Impact description: This is one of the simpler changes that could prove vital in adding incremental value to UX. The icon is now more appealing to the eyes of the user.







Enhanced tab design

What's changing

Workday delivers an updated tab style that reduces gaps and height, adds visual contrast, and improves framing. We streamline the More menu to show the overflow tabs.

Refreshing the tab interface enhances accessibility and clarity, and expands the usable space.

Changes

A blue underscore indicates the active main tab, while a gray border highlight indicates the sub tab. The More menu now displays only the overflow tabs instead of all tabs.

What do i need to do? N/A

What happens if i do nothing?

Community Link



Prior to 2024 release 1	Post 2024 release 2	Impact
Tabs were arranged in a haphazard manner, and tabs' lower boundary was not clearly showing up.	Workday addressed these flaws and creates a modifies the interface to clearly show which tab is currently being worked upon or activated.	Y/N: Yes Impact description:
	Further in More options, the dropdown tabs are arranged based in the need, i.e., it has been streamlined.	This allows for the user to prioritize the tabs being actively used and needs more attention.







After release





Help text and additional links for modals

A

What's changing

With this release, Workday enhances business process help text and additional links to progressively disclose in modals.

Business benefits

This update provides better navigation and ease of use.

Changes

Workday positions business process help text and additional links under a button that now says **Instructional Information**. Previously, this content was displayed at the top of the screen.

What do i need to do? N/A

What happens if i do nothing?

Community Link

https://doc.workday.com/release-notes/enus/uiplatform/8116870.html



Prior to 2024 release 1	Post 2024 release 2	Impact
Till now, with help text, it wasn't clear how the content would help. What was needed was some guidance and direction for user	Now with the header of "Instructional Information", it is clear that the text that is coming in screen is information on what the	Y/N: Yes
to know what the text was doing.	next steps are meant to do.	Impact description:
		This brackets the help text coming up in the screen.







After release

			Information
	Create Goal		d) × (
	Logan McNeil		Î
	Goal Details Add	ditional Details Milestones	
ervices Rela	Goal	* Normal ~ B I U A~ := &~ Z~	
Specify	Description	Normal v B I U Av I: IV Mv L]
_			



Blue buttons default

What's changing

With the 2024R2 release, we update the default color for primary buttons from orange to blue.

This update provides a visual refresh and enhances accessibility for users.

What happens if i do nothing?

Primary buttons display as blue instead of orange by default.

Community Link



Prior to 2024 release 1	Post 2024 release 2	Impact
Prior to the release, All primary buttons display as blue instead of orange by default.	With these release, we update the default color for primary buttons from orange to blue.	Y/N: No Impact description:



🌔 cognizanť

Before release		
rmin e: 23 ectiv rge	Cancel	la (1417163) d r s for User an ypes of notific

After release OK Cancel



Help center in workday mobile

What's changing

With the 2024R2 release, we can now access Help articles in the Help Center when using the Workday mobile application. Accessing Help articles and updating The View Case task user interface promotes case deflection by making it easier for employees to find answers to their questions from their mobile devices.

Additional considerations

- We add a new **Find Answers** section to the Help Center on the Workday Mobile application, enabling you to browse and view Help articles from your mobile device.
- We also improve the **View Case** task and Help Center user interface on the Workday mobile application to match the user interface on desktop.
- To receive these updates, you must have:
- The Workday mobile application for Android version 2024.26 or higher.
- The Workday mobile application for iOS version 2024.28 or higher.

Community Link <u>https://doc.workday.com/release-notes/enus/https://d</u>



Prior to 2024 release 1	Post 2024 release 2	Impact
Prior to the release, there is no option to effective date for service dates Report Field	With these release, you can now access Help articles in the Help center when using the Workday mobile application.	Y/N: No Impact description: Global address look up and Global address validation not Opt-In







After release 17:42 🛅 💷 🔹 Y and Help Center - W... < □ :</p> \times impl.workday.com Q D ()³⁵⁰ = **Help Dashboard** Case Management SLA Management Knowledge Articles **Help Center Find Answers** View Open Cases by Status and Service Team 않 Benefits (7) 2024R2 Feature Test 2024R2 Feature Test Benefits **Education Assistance Program** We encourage development! Please review the policy and steps to submit a request for Tuition Reimbursem ent. Employees will be reimbursed an employee up t... Payrol How to Maximize Your 401(k) The 401(k) has gotten a lot of attention lately - much of it bad. But amid a string of lawsuits brought by emp STILL NEED HELP? Create a case to get support from a specialist. \bigcirc <



Core HCM - Configurable address components

What's changing

Workday continues to improve how you configure address components by country, giving you greater control over address information. With this release, Workday enables you to configure autofilled address data in the Maintain Address Components by Country task, and Workday delivers a default mapping of vendor address components by country.

Additional considerations

With this release, Workday updates the Maintain Address Components by Country task with a new Vendor Address Component column. This column appears if you have Global Address Lookup or Global Address Validation active for any country. You can use this column to map address components from a third-party vendor to Workday address components for both Recruiting Addresses and all other Addresses in Workday.

Workday adds a collapsable preview section to the Maintain Address Components by Country task to show a configured address.

What do i need to do?

This feature is Automatically Available, but the new Vendor Address Component column only appears in the Maintain Address Components by Country task if you have Global Address Lookup or Global Address Validation active for that country

What happens if i do nothing?

N/A

Community Link https://doc.workday.com/release-notes/en us/hrperson/8106458.html



Core HCM - Configurable address components (cont.)

Additional considerations

Workday delivers new report fields on the new External Vendor Delivered Address business object (secured to the Public Reporting Items domain) that you can use in condition rules that return vendor address data components:

- Administrative Area Level 1
- Administrative Area Level 2
- Locality
- Sublocality Level 1
- Sublocality Level 2
- Postal Code
- Postal Code Suffix
- Street
- Substreet
- Premise Number
- Subpremise Number
- Post Box

Workday also delivers new Calculated fields on the External Vendor Delivered Address business object:

- Street and Premise
- Premise Number and Street
- Street and Premise Number and Subpremise Number
- Subpremise Number / Premise Number and Street
- Forward slash (/) if Subpremise Number Exists
- Does Subpremise number exist?
- Premise Number and Street comma (,) and Subpremise Number
- Comma (,) if Subpremise exists
- Subpremise Number-Premise Number Street
- Dash (-) if Subpremise exists
- Subpremise Number and Street and Premise Number

Workday updates web services to support the new Vendor address Component Reference field that you can use to maintain address configuration by country:

- Get Address Components by Country
- Put Address Components by Country



https://doc.workday.com/release-notes/enus/hrperson/8106458.html



Prior to 2024 release 1	Post 2024 release 2	Impact
None	 Workday update the Maintain Address Components by Country task with a new Vendor Address Component column also added a collapsable preview section 	Y/N: Impact description:
	 Workday deliver new report fields on the new External Vendor Delivered Address business object (secured to the Public Reporting Items domain) and also deliver new Calculated fields on the External Vendor Delivered Address business object 	
	 Update web services to support the new Vendor address Component Reference field 	







After release

	After Release		Ť 🗄
~ Addr	ess Preview		
Address Line	1*		
Address Line	2		
City *			
State *		:=	Ĭ
Postal Code	*		
County			
Refresh	Address Preview		
ок	Cancel		



Setup required features



Table of contents

- Global Address Validation
- Change Job Templates New User Experience for Initiating Actions and Multiple Reasons
- Payment Elections on Hire
- Assign Multiple Matrix Members to Matrix Organizations
- Pre-Hire Collective Agreement Details Business Process
- Manager Insights Hub
- Hub Navigation Customization



Global address validation

We deliver the new Address Validation Status report field on the Global Address business object (secured to the Public Reporting Items domain) that you can use in condition rules and custom reports.

We deliver the new Contact Change Event Has Invalid Address report field on the Contact Change Event business object (secured to the Public Reporting Items domain) that you can use in condition rules.

Deployment considerations

- When you activate Global Address Validation in your tenant, it becomes available throughout Workday and can validate addresses for Candidates, Students, and Workers.
- With this release, you can't use Global Address Validation:
- On the Career Site
- On the Student Career Site
- Through REST endpoints
- · With web services

What do i need to do?

To enable:

- If your organization's subscription agreement is MSA, access the Innovation Services Opt-In task to opt into the Global Address Validation feature. Access the Maintain Localization Settings task, select the Contact Information area, and activate Global Address Validation for a country. Select the Active check box.
- If your organization's subscription agreement is UMSA, access the Maintain Localization Settings task, select the Contact Information area, and activate Global Address Validation for a country. Select the Active check box.
- To create a review or approval step that initiates when an address is invalid:
- 1. Access the business process definition of any Contact Change Event and select these options:

Type = Approval or Review Optional = No Group = groups that the business process routes to Do no Advance = No

Community Link

https://doc.workday.com/release-notes/enus/hrperson/6863382.html



Global address validation

We deliver the new Address Validation Status report field on the Global Address business object (secured to the Public Reporting Items domain) that you can use in condition rules and custom reports.

We deliver the new Contact Change Event Has Invalid Address report field on the Contact Change Event business object (secured to the Public Reporting Items domain) that you can use in condition rules.

Deployment considerations

- When you activate Global Address Validation in your tenant, it becomes available throughout Workday and can validate addresses for Candidates, Students, and Workers.
- With this release, you can't use Global Address Validation:
- On the Career Site
- On the Student Career Site
- Through REST endpoints
- · With web services

What do i need to do?

2. Access the Related Actions next to the magnifying glass. Select the Business Process, Maintain Step Conditions.

- 3. Click + to add an Entry Condition. Select Create Condition Rule.
- Add these options for the Condition Rule: Description. Example: If address entered is not valid, route to HR Partner. And/or = And

 (= leave empty
 Source External Field or Condition Rule = Contact Change Event has Invalid Address
 Relationship Operator = equal to
 Comparison Type = Value specified in this filter
 Comparison Value is checked
- 2. Click Done.

What Happens if I do Nothing?

You won't see any changes in Workday if you don't enable this feature

Community Link



Global address validation

Changes

With this release, Workday can validate addresses in these countries:

- Argentina
- Australia
- Belgium
- Brazil
- Chile
- Colombia
- Croatia
- Czechia
- Denmark
- Estonia
- Finland
- France
- Germany
- Hungary
- Ireland

- Italy
- Lithuania
- Luxembourg
- Malaysia
- Mexico
- Netherlands
- New Zealand
- Norway
- Poland
- Portugal
- Puerto Rico
- Singapore
- Slovakia
- Slovenia
- Spain
- Sweden
- Switzerland
- United States of America

Community Link

https://doc.workday.com/release-notes/enus/hrperson/6863382.html



Workday 2024 release 2 setup based features

Prior to 2024 Release 1	Post 2024 Release 2	Impact
Previously when we give postal code its not validating	Now If give postal code above mentioned countries It will validate the code	Y/N:
	NOTE: When Business require this validation please go to Contact change event Business Definition event and add the approval step , then go to maintain localization settings task add the countries and active the checkbox	Impact description:



Workday release 2 setup based features

Before release

Global Address Validation All Provides real-time validation of an address upon entry. Aletts you when the address is not recognized against an external database. Example: A database from an official postal agency. Might suggest a corrected address that when acceled, oppulates address fields, which increases accuracy and	Localized Field	Applies to Person Type	Description	Allow for Countries or Regions	Enforce Required in Web Services	Active
Standardization.	Global Address Validation	All	Provides real-time validation of an address upon entry. Alerts you when the address is not recognized against an external database. Example: A database from an official postal agency. Might suggest a corrected address that when accepted, populates address fields, which increases accuracy and standardization.			

After release

/ nems					╤ш⊾
Localized Field	Applies to Person Type	Description	Allow for Countries or Regions	Enforce Required in Web Services	Active
			MORE (11)		
Global Address Validation	All	Provides real-time validation of an address upon entry. Alerts you when the address is	× Argentina ☑		
		not recognized against an external database. Example: A database from an official postal	× Australia 🖾		
		that when accepted, populates address fields, which increases accuracy and standardization.			



Change job templates new user experience for initiating actions and multiple reasons

What's changing

- With this release, we enable you to leverage the simplified user interface for all initiating actions, and the flexibility to choose multiple reasons for a template.
- This feature enables you to provide a consistent change job experience for users and configure change job templates to support your organization's specific needs. Also, by allowing you to configure multiple reasons, we eliminate the need for duplicate templates.

Additional considerations

Initiating Actions on Maintain Change Job Templates

Workday enables you to use the simplified user experience and create change job templates for these initiating actions on the Change Job business process:

- Change Contingent Worker Details
- Change Job
- Change Location
- Request Transfer

What do i need to do?

- To enable the simplified Change Job interface for these initiating actions, select one as part of your template configuration using the Maintain Change Job Templates task:
 - Change Contingent Worker Details
 - Change Job
 - Change Location
 - Request Transfer
- To configure multiple reasons for new or existing templates on the Maintain Change Job Templates task, select:
 - 1. The Enable Enhanced UI for this Template check box.

Community Link

2. Multiple reasons from the Select Reason for Templates prompt.

https://doc.workday.com/release-notes/enus/hrcore/8157270.html



Change job templates new user experience for initiating actions and multiple reasons

Additional considerations

You can now access the Maintain Change Job Templates task and create templates for those initiating actions:

- Your existing configuration for those initiating actions on the Change Job business process will apply to any templates you configure. Workday recommends that you review that configuration for the Change Job business process on the Edit Business Process Security Policy task.
- Workday automatically selects the Enable Enhanced UI for this Template check box for any templates that include those initiating actions. To no longer use the simplified user experience for an initiating action, you can inactivate or delete the template.

Delivery date changes

N/A

What happens if i do nothing?

• The Change Job user experience for the other initiating actions will remain unchanged.

Community Link

• Users won't see **Why are you making this change?** field when initiating a change job template.

https://doc.workday.com/release-notes/en us/hrcore/8157270.html



Change job templates new user experience for initiating actions and multiple reasons

Additional considerations

You can initiate a Change Job or Request Transfer from multiple places, such as the Hire business process. Any templates you configure for Change Job and Request Transfer will apply anywhere that those initiating actions are accessible.

Configure Multiple Reasons

- Workday enables you to configure multiple reasons for new or existing templates that have the Enable Enhanced UI for this Template check box selected on the Maintain Change Job Templates task.
- If you configure multiple reasons, Workday will display the Why are you making this change? field on the change job event. Otherwise, Workday won't display the field.
- Note: Users can still only select one reason for the change job event.
- This feature eliminates the need for you to create duplicate templates, and provides you with more flexibility.

Delivery date changes

N/A

What happens if i do nothing?

- The Change Job user experience for the other initiating actions will remain unchanged.
- Users won't see **Why are you making this change?** field when initiating a change job template.

Community Link <u>https://doc.workday.com/release-notes/enus/https://d</u>



Workday 2024 Release 2 Setup Based Features

Prior to 2024 release 1	Post 2024 release 2	Impact
N/A	 Ability to create simplified user interface for all initiating actions using the Maintain Change Job Templates task Ability to configure multiple reasons for new or existing templates on the Maintain Change Job Templates task The Enable Enhanced UI for this Template check box "Why are you making this change?" field Multiple reasons from the Select Reason for Templates prompt 	Y/N: No Impact description: N/A





B	Before release		
	Start		
	Start Details		
	When do you want this change to take effect? * 07/16/2024	Ø	
	Why are you making this change? *		
	Who will be the manager after this change?		
	Logan McNeil		
	Which team will this person be on after this change?		
	HR Services Department		
	Where will this person be located after this change? \star		
	San Francisco		
	Do you want to use the next pay period?		
	Yes		

After release

Add						
Statut.						
Charge Lacation - Initiating, Action						
a Come Channer	Bosic Details			Initiating Actions		
	tergine-toxie v	Dange Location- Initiating_Action		Select fulfating Actions	- Orange Laboration	
tive to Austilee Manager	Trayslate Drifte		0			
renerities	Index Observed for Terroristics of	(in the second sec				
		in Charge Loopfun				
Multiple Champes		× little to instite Manager				
Dange Lontingert Wolker Intelli	frudsle Chiverowi UI for time Templane	0				
	Apply this Template to Resirve					
Parge (Joseffer) - Helaling Lebie	Make this Template Institut					
	Template Sections			Template Subprocer	sses	
	Select Sections for Template	a linis line	·#	Serect Subpracesors for Desphase	a Darge Diprimition Statightering	
		(C Weblanaro)			(III Program Comparisation)	
	Morker Time Pietes to Display +	Tabelat rest (inco.)	12	Champi Departation Assignments Public to		
		 The Article Profile 		Chainy	(* Ceresta	
When do you want to Next Pay Per	this change to take effect? * iod (07/16/2024)	NM/DE	/////		() Carbon	
When do you want When do you want Select Date Why are you makin	this change to take effect? * iod (07/16/2024) g this change? *	NH/DC	/////			
When do you want 1	this change to take effect? * iod (07/16/2024) g this change? *	NH/DC	////// Ē		11000	=
When do you want I Next Pay Per Select Date Why are you makin Position	this change to take effect? * iod (07/16/2024) g this change? *	NH / DC	/////			
When do you want they Per Next Pay Per Select Date Why are you making Position Do you want to	this change to take effect? * tod (07/16/2024) g this change? * 	NHK/DD	vmm 🗄			II
When do you want 1 Why we you makin Why we you makin Position Do you want 1 Work Location	his change to take effect? * iod (07/14/2024) g this change? *	(1947/DC	J/YYYYY 💼			=
When do you want I Next Pay Per Select Date Why are you makin Position Do you want to Work Locatio Where is the new for	this change to take effect? * iod (07/16/2024) g this change? * o create a new position? n cation? *	(NRV/DC	vmm 🗄			Ш
When do you want 1 Next Pay Per Select Date Why are you makin Position Do you want to Work Locatio Where is the new fo San Francisco	this change to take effect? * ed (07/14/2024) g this change? * coreate a new position? n cation? * core	(NK/ DC	////// Ē			Ш
When do you want I Next Pay Per Select Date Why are you makin Position Do you want I Work Locatio Where is the new for Select a work space	his change to take effect? * ed (07/14/2024) g this change? * consta a new position? costion? * com e at this location	(NK/ DC				Π



Payment elections on hire

With this release, Workday enables you to configure the Hire business process to include a payment elections subprocess.

You can initiate a Change Job or Request Transfer from multiple places, such as the Hire business process. Any templates you configure for Change Job and Request Transfer will apply anywhere that those initiating actions are accessible.

Business benefits

• Adding payment election information during the hire process reduces administrative workload and the likelihood of payment delays.

Changes

- We enable you to configure the Payment Election Enrolment Event business process type as a subprocess of:
- The Hire business process.
- Rule based consolidated templates for the Hire business process.

What do i need to do?

To configure Payment Election Enrolment Event as a subprocess of the Hire business process, edit the business process definition to add Manage Payment Elections as an action step.

For rule based consolidated templates, you must first configure the template:

- Access the View Business Process Type report and select Hire.
- From the related actions menu of Hire, select Business
 Process > Configure Consolidated Template.
- Add a row for Payment Election Enrolment Event and any other subprocesses you want to include.
- When you have configured the template, edit the business process definition for Hire to add Manage Payment Elections as an action for the Payment Election Enrolment Event subprocess.

Notes:

• When you configure Payment Election Enrolment Event as a subprocess of a consolidated template for Hire, we recommend that you also configure Change Organization Assignments for Worker. This ensures efficiency in processing payroll.

Community Link



Payment elections on hire

What Happens if I do Nothing?

If you don't configure the Payment Election Enrolment Event subprocess, you won't be able to add payment election information when completing the Hire business process.

What Do I Need to Do?

To add payment elections for a worker that you can use in payroll, you must have:

- Configured payment election rules.
- Assigned the worker to a pay group.

Community Link https://doc.workday.com/release-notes/enus/hrperson/6863382.html



Workday 2024 Release 2 Setup Based Features

Prior to 2024 Release 1	Post 2024 Release 2	Impact
Previously Hire BP doesn't have Payment election step and there will be payment delays	Now by adding this step it helps to reduce payment delays	Y/N: No Impact description:
	NOTE: When Business require this validation please go to View Business Process Type report task and select Hire and configure the consolidated template and then go to Hire BP and add the Manage payment elections as a action step.	N/A



Workday release 2 setup based features

Before release

Business Process S	teps 5 items						×	. ⊒ ⊒ п	י 🎟 🖽
Step		Order	If	Туре		Specify		Optional	Group
۹		а		Initiation				No	
Q		b		Action		Propose Compensa	tion Hire	No	Comp
Q		bb	Is Part Time?	Approval				No	Chief I
View Busin	less Proce	ss See	curity Policy Here	-			<		
View Busin	Formalize a rel defining terms	ss See	curity Policy Hee	employ and cor	Battimes A ₁ dBa	Tropage Type 2	e poyment eligibility.	escarding info	erration a
View Busin (exclusion	fortalize and defining birts	ss See	curity Policy Hee between the one-price and a ment such as leader, have	amploy and cor	Barrowski August Barrowski	Process	 Koloyment eliqibility. Grade Senditor fule 	recarding into	irration a
View Busin Inscription Non-theod Annaly Who Can Sta	Portails and defeng terms Balling art the Busine	ess Sec of empto ess Pro	curity Policy Heel between the entrophile and a ment such as location, hours cess	a employ , and cor	Bastreest NoRo Bastreest Norvensi Farritora	Process Type 2 Process Proces Process	Contract of Solary, Scotte Scotters Note Records Table Note Second Realman P Note Second Realman P	recording into	

After release

Notes	*Туре	Specify			Optional
	Action	× Manage	e Payme	ent Elections 🛛 : 📃	
View Busin	ess Process Security Policy 🕬 👄	100	×		
View Busin	ess Process Security Policy Him Conference of the Policy Him Conference of the American Security Policy Him Conference of the American Security Policy and American Security Policy	III Business Process Type Builts	*	r playment eligibility rec	arding inform
View Busin Description	ess Process Security Policy Have Control Policy Control Polic	111 Business Process Type Bullis Business Process	* *	naloyment eligibility rec shours, and compensation	anding inform Int.
View Busin Description Functional Area(h)	ess Process Security Policy Have Control Policy Control Polic	III Business Process Type Bullion Business Process Business Process Proce	× + +	Taloyment eligibility rec hours, and compensation Configure Canadidated Yess Configure Canadidated Yess	ording inform on.
View Busin Description Functional Area(h) Who Can Star	ess Process Security Policy Have Control Policy Control	111 Business Process Type Autos Business Process Rusiness Process Facetonal Area	× + +	T playment eligibility real tours, and compensation Configure Consolitated Yes Configure Consolitated Yes Configure Consolitated Yes	anding inform on plate Consider indeed Temple


Assign multiple matrix members to matrix organizations

What's changing

Workday continues to improves matrix organizations by enabling you to assign multiple matrix members to a matrix organization. This enables you to easily assign workers in bulk, and reduces manual process.

Additional considerations

We add a new Assign Multiple Matrix Members business process (secured to the Organizations and Roles functional area) that you can use to assign multiple workers and their positions to a matrix organization. Users can assign matrix organizations based on your business process security policy configuration.

We secure the Worker and Position fields on the business process to the new Worker Data: Select Position domain (secured to the Staffing functional area). This enables you to manage which users can assign workers to Matrix Organizations.

Note: You must set up the business process using the Create Business Process Definition (Default Definition) task before you can use it. You must also set up the Worker Data: Select Position domain before you can use the new business process.

When configuring the approval step for Assign Multiple Matrix Members, consider that the approver will be able to view all the workers and positions that are on the business process event.

What do i need to do?

• To assign multiple matrix members to a matrix organization, set up the new Assign Multiple Matrix Members business process and the new Worker Data: Select Position security domain.

What happens if i do nothing?

• You won't be able to use the new Assign Multiple Matrix Members business process to assign matrix members to a matrix organization in bulk.



Prior to 2024 Release 1	Post 2024 Release 2	Impact
Unable to assign matrix members to a matrix organization in bulk	 New Business Process: Assign Multiple Matrix Members New Security Domain: Worker Data: Select Positions 	Y/N: No Impact description: N/A





Workday release 2 automatically available features

Before release



inter Trent	C147.08.00.0	hasifa Timo () os	Reputer)								
View Dia	gram)	acine nine (con	magenes)								
Busines	is Process Step	Notificati	ions Allowed Actions by Role Allowed Se	ervices Related Links Ava	lable Rules & Fields						
Dusiness Pr	rocess Steps 21	terns								18	
Step	Order	Туре	Specify	Optional	Group	AI C	han An Joer Due	Date Date Is Based Date Effective Date	On Complete		
٩,	•	Initiation		No							
Q,	b	Action	Assign Matrix Member	No							
1	Domain	Name	Worker D	ata: Select Positio users to select a w	n orker and th	ieir po:	sition w	/hen assigni	ing multiple	e matrix membe	ers
1	Domain Descript	Name	Worker D Enables u	ata: Select Positio	n orker and th	eir pos	sition w	/hen assigni	ing multiple	e matrix membe	ers.
1	Domain Descript	Name	Worker D Enables U	ata: Select Positio users to select a w	n orker and th	eir po:	sition w	rhen assigni	ing multiple	e matrix membe	ers.
1	Domain Descript	Name	Worker D Enables L	ata: Select Positio users to select a w Actions	orker and th	eir pos	sition w	when assigni	ing multiple	e matrix membe	ers.
	Domain	Name	Worker D Enables L HRIS EMEA	ata: Select Positio users to select a w Actions Audits	n orker and th	eir pos	sition w Orga HRIS	when assigni	ing multiple	e matrix membe	ers.
	Domain	Name	Worker D Enables u HRIS EMEA	ata: Select Positio users to select a w Actions Audits Favorite	h borker and th	eir pos	orga HRIS	then assigni	ing multiple	e matrix membe	ers.
	Domain	Name	Worker D Enables u HRIS EMEA	ata: Select Positio users to select a w Actions Audits Favorite Hierarchy	n porker and th	eir pos	Orga HRIS Type	then assigni	ing multiple	e matrix membe	ers.
	Domain	Name	Worker D Enables u HRIS EMEA •••• Type Matrix Members Do	ata: Select Positio users to select a w Actions Audits Favorite Hierarchy Organization	n porker and th	leir pos	Orga HRIS Type ssign M	then assigni	ng multiple	matrix membe	ers.
1	Domain	Name	Worker D Enables u HRIS EMEA •••• Type Matrix Members Do	ata: Select Positio Jasers to select a w Actions Audits Favorite Hierarchy organization Reporting	n porker and th >		Sition w Orga HRIS Type Ssign M	inen assigni iiii anizatior EMEA	ng multiple	e matrix membe	ers.



Pre-Hire collective agreement details business process

What's changing

Workday now supports defining collective agreements on job requisitions by enabling the Pre-Hire Collective Agreement Details business process to be a subprocess of Job Requisition and Evergreen Requisition business processes.

Additional considerations

We enable the Pre-Hire Collective Agreement Details business process to be a subprocess of these business processes to help specify collective agreements and factors when creating evergreen requisitions and job requisitions:

- Create Evergreen Requisition
- Create Job Requisition
- Edit Evergreen Requisition
- Edit Job Requisition

What do i need to do?

• NA

What happens if i do nothing?

• NA



Prior to 2024 release 1	Post 2024 release 2	Impact
Unable to select Pre-Hire Collective Agreement Details as subprocess or an action step of Job Requisition and Evergreen Requisition business processes.	Pre-Hire Collective Agreement Details can now be added as subprocess or an action step of Job Requisition and Evergreen Requisition business processes.	Y/N: No Impact description: N/A



Before release	
View Business Process Pre-Hire Collective Agreement Details (Def 교 편	fault Definition)
Effective Date 23/08/2024 Time Zone GMT+10:00 Eastern Australia T View Diagram Allowed Subprocess For Related Links	Fime (Sydney) Available Rules & Fields Mor
Allowed Subprocess For 2 items Business Process Type	Workflow Definition(s)
Employment Agreement	
Offer	Offer (Default Definition)

After release

View Business Process Definition Pre-Hire Collective Agreement Details (Default Definition)

Effective Date	08/22/2024	>	Security Group Restriction	ons			
Time Zone	GMT-08:00 Pacific Time (L	os Angeles)					
Most Recent Used Date	08/14/2024						
Due Date	5 Days						
View Diagram	View Diagram						
Business Process	Steps Notifications	Allowed Actions by Role	Allowed Subprocess For M	∕lore ∨			
Allowed Subprocess For	r 6 items			XII III			
Business Process Type							
Employment Agreement							
Evergreen Requisition							
Evergreen Requisition Ch	hange						
Job Requisition							
Job Requisition Change							
Offer							



Before release

Edit Business Process	Definition Job Requi	sition (Default Definition)	• † †
Effective Date	23/08/2024		
Time Zone	GMT+10:00 Eastern Australia Tir	me (Sydney)	
Notes			
Most Recent Used Date	21/08/2024		
Due Date		:=	
Due Date Is Based On Effective Date			
Suppress Channels for Notifications		:=	
View Diagram		Assign Roles Check Budget Configure Supplementary	
Business Process Steps Notifie	cations Allowed Actions by Role	Questionnaires for Job Requisition Create Position	qc
Business Process Steps 8 items		Post Job Request Requisition	
*Type		Compensation Cereate Job Requisitio	'n
		Review Job Application Temp	plate
Act	ion 🔻	Search	:=

After release

Edit Business Process Definition Job Requisition (Default Definition)

Effective Date	08/22/2024	> Security Group Restrictions
Time Zone	GMT-08:00 Pacific Time (Los Angeles)	
Notes		
Most Recent Used Date	08/21/2024	
Due Date	× 4 Days	
Due Date Is Based On Effective Date		
Suppress Channels for Notifications	:=	
View Diagram		
Business Process Steps Business Process Steps 9 items	Notifications Allowed Actions by Role	Allowed Services More ×
Notes	*Type	Specify St
	Action •	× Initiate Pre-Hire Collective Agreement Details



Manager insights hub

What's changing

With this release, Workday enhances Manager Insights Hub. You can now configure the Hub to tailor content for your organization, helping managers focus on what requires their attention.

Workday also enable the hub for additional solutions and functional areas within Core HCM, including Staffing, Core Compensation, and Time Off and Leave. This is in addition to the existing functionality within Talent Optimization and Peakon.

This consolidates many manager tasks and reports in one central location, enabling managers to easily support their team.

Additional considerations

Workday now secure the Manager Insights Hub to the new Manage: Manager Insights Hub domain (secured to the Manager Insights Hub functional area).

Workday automatically convert the security policy from the previous Manager Insights Hub domain to ensure customers currently using the hub will maintain the same access.

What do i need to do?

- To access the Manager Insights Hub, configure the new Manage: Manager Insights Hub domain (secured to the Manager Insights Hub functional area). Consider the other domains that you want to enable as part of your Manager Insights Hub setup.
- To customize the Manager Insights Hub, access the Maintain Hubs report.

What happens if i do nothing?

- Managers can't access the Manager Insights Hub.
- If you were previously using the Manager Insights Hub as part of the Talent Optimization product, managers will continue to be able to access the Manager Insights Hub, via the renamed Manage: Talent Optimization in Manager Hub domain.

Community Link



Manager insights hub

Additional considerations

Talent Optimization customers will continue to have access to the Manager Insights Hub using their existing security configuration. We rename the Manager Insights Hub domain to Manage: Talent Optimization in Manager Insights Hub. This renamed domain enables managers to access Talent Optimization tasks and information within the Manager Insights Hub to support their team's career development and growth.

Workday update some existing sections and deliver new sections on the Manager Insights Hub.

- Existing Overview Section
- New Hiring and Staffing Section
- New Performance Overview Section
- New Time Management Section
- Existing Direct Reports Section (Renamed to My Team)
- New Budget and Resources Section

What do i need to do?

- To access the Manager Insights Hub, configure the new Manage: Manager Insights Hub domain (secured to the Manager Insights Hub functional area). Consider the other domains that you want to enable as part of your Manager Insights Hub setup.
- To customize the Manager Insights Hub, access the Maintain Hubs report.

What happens if i do nothing?

- Managers can't access the Manager Insights Hub.
- If you were previously using the Manager Insights Hub as part of the Talent Optimization product, managers will continue to be able to access the Manager Insights Hub, via the renamed Manage: Talent Optimization in Manager Hub domain.

Community Link



Prior to 2024 release 1	Post 2024 release 2	Impact
 Has 1 domain within Functional Area Manager Insights Hub: Manager Insights Hub Only 4 reports/tasks are in use: Manager Insights Hub My Team Share Career Development Opportunity View All Activity Completed in the Past 3 Months 	 Has 2 new domain Insights Hub within Functional Area Manager Insights Hub: Manage: Manager Insights Hub Manage: Talent Optimization in Manager Insights Hub New reports and tasks are available: ~Performance~ Overview Hiring and Staffing Overview My Team's In-Progress Job Changes My Team's Open and In-Progress Positions Time Management Overview page 	Y/N: Yes Impact description: Managers or other users can't access the Manager Insights Hub if the new domain security policy is not updated with the permitted security groups.





Before release

View Functional Area

XII 🔤

Functional Area Manager Insights Hub

Description

Setup and manage Manager Insights Hub for managers. Enable managers to access automated insights and timely suggestions about their team's career growth and development. Enable managers to view suggested opportunities for workers based on machine learning.

No

Enabled

Includes Domains Manager Insights Hub

Includes Business Processes (empty)

After release

View Functional Area

XII 만

Functional Area Manager Insights Hub

Description

Setup and manage Manager Insights Hub for managers. Enable managers to access automated insights and timely suggestions about their team's career growth and development. Enable managers to view suggested opportunities for workers based on machine learning.

Enabled	Yes
Includes Domains	Manage: Manager Insights Hub
	Manage: Talent Optimization in Manager Insights Hub

Includes Business Processes (empty)



Before release

View Domain Mar	ager Insights Hub 🚥 🏥
Domain Name	Manager Insights Hub
Description	This domain secures access to the Hub experience for managers, enabling them to access all relevant tasks that they need to support their team's career development and wellbeing.
Domain Security Policy	٩
Functional Areas	Manager Insights Hub
Allowed Security Group Types	Roles - Supervisory
Count of Secured Items	16
 Report Fields 	
Flex Team Worker for Sugges	tions
 Reports and Tasks 	3
Manager Insights Hub	
My Team	
Share Career Development Opp	ortunity
View All Activity Completed in t	ne Past 3 Months
 Hub Definitions 	
Manager Insights Hub	

View Domain Man	age: Manager Insights Hub			
×III 🖭				
Domain Name	Manage: Manager Insights Hu	ıb		
Description	Enables supervisory organiza information in Manager Insigh	tion managers to access tasks nts Hub to support their team	and	
Domain Security Policy	٩	View Domain	Manage: [•]	Talent Optimization in Manager Insights Hub
Functional Areas	Manager Insights Hub	XII POF		
Allowed Security Group Types	Roles - Supervisory			
Count of Secured Items	12	Domain Name	Man	age: Talent Optimization in Manager Insights Hub
 Reports and Tasks 	5	Description	Enal infor care	bles managers to access Talent Optimization tasks and rmation within Manager Insights Hub to support their team's er development and wellbeing.
~Performance~ Overview		Domain Security Policy	Q	
Hiring and Staffing Overview Manager Insights Hub		Functional Areas	Man	lager Insights Hub
My Team		Allowed Security Group Ty	pes Role	es - Supervisory
My Team's In-Progress Job Cha My Team's Open and In-Progres	nges is Positions	Count of Secured Items	12	
Time Management Overview pa Less (2)	ige	 Report Fields 		
⊘ Hub Definitions	Flex Team Worker for Suggestions			
Manager Insights Hub		 Reports and Ta 	asks	
		Share Career Development View All Activity Completed	Opportunit d in the Pas	ty st 3 Months



B	ef	ore	release				
	I	Mana	iger Insights Hub	←	T	e	
		88	Team Overview				
		器	Direct Reports	~			
		-fi ²	Suggested Links	^			
			Manage Succession Plan Compare Team				
			My Team's Development		La	9	





Core HCM - Hub navigation customization

What's changing

Workday 2024R2 makes it easier for you to customize the navigation experience of your hubs. This enables you to create your own navigation items and groups with custom labels. You can also use this new feature to group and re-order Workday-delivered and custom navigation items on hubs. This release adds the Customized Hub Navigation action to the Maintain Hubs report. This enables you to customize your hub groups by adding: Custom reports; Custom dashboards; Extend view tasks.

Additional considerations

For Workday 2024R2, navigation group customization is available for all Workday-delivered hubs except for: Career Hub; Learning Hub; Recruiting Hub

This release changes the Maintain Hubs report by delivering the new Action button. This button enables you to:

- Configure the overview of the hub
- Customize the navigation experience of the page (new)
- Configure the suggested links for the hub

What do i need to do?

- Access the Maintain Hubs report.
- For the hub you want to customize, click the Action button and select Customize Hub Navigation.
- From the Customize Hub Navigation task, click the Edit button and select the Configurable option to view the Configure the Hub Navigation task.
 From here you can:
 - Maintain navigation group and items (Workday delivered or Custom)
 - Maintain custom reports, custom dashboards, or Extend view tasks as hub navigation items.
 - Move navigation items (Workday-delivered or custom) into navigation groups (Workday-delivered or custom).
 - Re-order the hub navigation experience.

Community Link



Core HCM - Hub navigation customization

What happens if i do nothing?

Your hubs continue to work using their current settings.



Prior to 2024 release 1	Post 2024 release 2	Impact
Hubs have limited customization options.	Hubs can now be customized.	Y/N: No
		N/A

ffort	1 Hour
Additional o	description if applicable



Before release

Aaintain Hubs	
5 items	
Hub	
Academics	Configure
Benefits and Pay	Configure
3uyer Hub	Configure
Campus Engagement Hub	Configure
Candidate Engagement	Configure
Drive Admin Hub	Configure
Expenses Hub	Configure
Financials	Configure
HR Partner Hub	Configure

Maintain Hubs						
21 items						
Hub	Action					
Academics	Action v					
Benefits and Pay	Configure Overview Customize Hub Navigation					
Buyer Hub	Configure Suggested Links					
Campus Engagement Hub	Action v					
Candidate Engagement	Action v					
Close and Consolidation	Action v					
Drive Admin Hub	Action v					
Expenses Hub	Action v					
Financials	Action v					



efinitio itle	n Aca	Idemics			
nouncer	ments	Navigation Item Override	e Suggested Links Cont	lent	
nounce	ments 0	items			
(+)	Order	Rule	Expiration Date	Message From / Message Title	Show Current Photo / Upload Custom Image
No Data				No	
					2010
ок		Cancel			
ок		Cancel			

After release

Customize Hub Navigation							
Hub Definition Academics Configuration Use Default Settings							
Item Type	Navigation Item	Settings	Actions				
Action (Workday)	Overview	Default	Override				
Group (Workday)	Academic History	Default	View 🔻				
Group (Workday)	Planning and Registration	Default	View V				
Action (Workday)	My Student Appointments	Default	Override				

Edit (Maintain Hubs





Thank you

127 © 2024 Cognizant | Private