

Workday 2024 R2 Release Impact Analysis

Analytics and Reporting

2024

Analytics and Reporting



Automatically available features

Analytics and reporting automatic features

Cognizant Consultants have prepared a list of automatic features for the upcoming 2024 R2 Workday release. These features are delivered automatically by Workday and no set up is required from your end.

Analytics and reporting

Support for additional languages in people analytics

What's changing

In this release Workday adds additional language support in 3 new languages.

This improves Workday's People Analytics accessibility and functionality by supporting additional languages, and ensuring compliance with Canadian accessibility law.

Workday now supports these new languages:

- French (Canada)
- Korean
- Japanese

Any tenanted fields (custom field names) are kept in your pre-defined chosen language. Workday also supports localization for all the related tools including custom discovery boards and Slides.

What do i need to do?

- Workday will automatically make the feature available as part of the latest release and weekly refresh. Your user settings determine your system language.
- Workday recommends that you log-out and login again if you change your preferred language.

Note: To use any newly supported languages with Hiring, you must migrate to Hiring V2.

What happens if i do nothing?

- If you do nothing, your configuration and chosen language do not change.

Community link

<https://doc.workday.com/release-notes/en-us/stories/8115388.html>

Support for additional languages in people analytics (cont.)

What's changing

In this release Workday adds additional language support in 3 new languages.

This improves Workday's People Analytics accessibility and functionality by supporting additional languages, and ensuring compliance with Canadian accessibility law.

Delivery date changes

No delivery date changes

- Preview Date: 2024-08-09
- Production Date: 2024-09-21
- Service Update Date: 2024-08-23

Community link

<https://doc.workday.com/release-notes/en-us/stories/8115388.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
N/A	Workday now supports these new languages: <ul style="list-style-type: none">• French (Canada)• Korean• Japanese	Y/N: N/A Impact description: N/A

Effort N/A

Defect link N/A

Community link <https://doc.workday.com/release-notes/en-us/stories/8115388.html>

Analytics and reporting - Worksheets expanded sharing options for security



What's changing

Worksheets enables more granular selections for sharing, in the workbook sharing dialog Advanced tab. Along with selecting Edit, Comment, and View permissions, you can now choose individual options for the Share, Copy, and Download/Print actions.

Worksheets dramatically improves workbook security by offering differentiated sharing options in the workbook sharing dialog, providing enhanced control over recipients' actions and access within the workbook.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

The Advanced tab in the sharing dialog now includes individual settings for each permission level:

- Edit: Provides Share, Copy, and Download/Print options.
- Comment: Provides Copy and Download/Print options.
- View: Provides Copy and Download/Print options.

These default workbook options are changing:

- Only the owner can share, copy, and download/print workbooks.
- If the workbook owner shares a workbook with Comment or View permission, recipients will no longer be able to copy, download, or print the workbook.

What do i need to do?

- The new enhanced sharing option feature is available automatically. No action is needed.
- When sharing a workbook, select the **Advanced** tab to choose specific actions that you want to enable for the permission level you're selecting.

What happens if i do nothing?

- Existing shared workbooks continue to have the permissions that were assigned before the feature was released. When you view the sharing permissions, you can adjust the settings using the new options.
- For new workbooks, the workbook sharing default options are changing:
- Only the owner can share, copy, and download/print workbooks.
- If the workbook owner shares a workbook with Comment or View permission, recipients will no longer be able to copy, download, or print the workbook by default.

Community link

<https://doc.workday.com/release-notes/en-us/uxbi/7718849.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>Only Edit, Comment and View permissions can be set.</p>	<p>Along with selecting Edit, Comment, and View permissions, you can now choose individual options for the Share, Copy, and Download/Print actions. The Advanced tab in the sharing dialog now includes individual settings for each permission level.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>N/A</p>

Effort N/A

Defect link N/A

Community link <https://doc.workday.com/release-notes/en-us/uxbi/7718849.html>

Workday release 2 automatically available features

Before release

Share test_rd_worksheet

Share Who Has Access [Advanced](#)

Share with Individuals

Enter name Can Edit

Link Sharing Off

[Close](#) [Convert to Template](#)

After release

Share test rd worksheete

Share Who Has Access [Advanced](#)

Advanced Settings

Who can copy?	Who can download/print?	Who can share?
<input checked="" type="radio"/> Owner Only	<input checked="" type="radio"/> Owner Only	<input checked="" type="radio"/> Owner Only
<input type="radio"/> Owner and Editors	<input type="radio"/> Owner and Editors	<input type="radio"/> Owner and Editors
<input type="radio"/> Owner, Editors, and Commenters	<input type="radio"/> Owner, Editors, and Commenters	
<input type="radio"/> Owner, Editors, Commenters, and Viewers	<input type="radio"/> Owner, Editors, Commenters, and Viewers	

[Close](#) [Convert to Template](#)

Analytics and reporting - Currency and numeric format output for docs for layouts

What's changing

Printed documents that use a document layout now display:

- Currency and numeric values in a format according to user locale.
- A value in the same format that was applied to the currency or numeric data field in a custom report.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

There are no visual changes in the document editor. Printed documents display currency and numeric values in the same format applied in the report.

What do i need to do?

This change will not affect how document layouts use the calculated fields from a report or how printed documents use them to display currency and numeric values. However, if you are using a calculated field specifically for formatting currency and numeric values, workday recommend you apply the formats to standard data fields in the report and use those data fields in the document layout instead.

For document layouts created prior to this feature release, and any time you add, remove, or change a data field format in a report, you must remove the data fields from the document layout and re-add them in order for printed documents to accurately display formatted currency and numeric values.

What happens if i do nothing?

Printed documents will continue to use any calculated fields formatted in the report for displaying currency and numeric values.

Community link

<https://doc.workday.com/release-notes/en-us/contentplat/8092733.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>Printed documents was using any calculated fields formatted in the report for displaying currency and numeric values.</p>	<p>Workday improve the workflow efficiency of using document layouts for printed documents. You no longer need to use calculated fields from a custom report to format currency and numeric data fields in a document layout. Workday now display currency and numeric values on printed documents in the same format that was applied to the currency or numeric data field in the associated report.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>N/A</p>

Effort N/A

Defect link N/A

Community link <https://doc.workday.com/release-notes/en-us/contentplat/8092733.html>

Hire employee additional information and redesign



What's changing

In a workbook with multiple live data areas that are based on a Workday report, you no longer need to manage each set of live data prompts separately. After you select a set of prompts to be global prompts, you can then apply those prompt values to all live data areas in all sheets (reports) in the workbook.

Global prompts are supported for advanced, matrix, and composite reports.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations:

A new **Set as Source Report** option is added to the Options page of the Live Data Wizard.

A new **Source** indicator displays in the live data details panel to show whether a live data area contains global prompts.

What do i need to do?

The new global prompt feature is available automatically. No action is needed.

You can use global prompts for existing workbooks or for new workbooks:

- For existing workbooks, select to edit the report prompts by clicking the **Edit** link in the live details panel. Then follow the steps below.
- For new live data areas, click **Add Live Data** and follow the Data Wizard workflow to select a source report and map prompts to the source report, as described below

To assign global prompts for live data and map those prompts to other areas in the workbook:

1. Assign a source report: In the Data Wizard **Select Options** page, select the **Set as Source Report** option. You can select only one source report for a workbook.

Community link

<https://doc.workday.com/release-notes/en-us/hrcore/8083706.html>

Hire employee additional information and redesign



What's changing

In a workbook with multiple live data areas that are based on a Workday report, you no longer need to manage each set of live data prompts separately. After you select a set of prompts to be global prompts, you can then apply those prompt values to all live data areas in all sheets (reports) in the workbook.

Global prompts are supported for advanced, matrix, and composite reports.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations:

A new **Set as Source Report** option is added to the Options page of the Live Data Wizard.

A new **Source** indicator displays in the live data details panel to show whether a live data area contains global prompts.

What do i need to do?

2. Map other live data area prompt values to the global prompts, using one of these methods:
 - In the Data Wizard **Select Prompt Values** page, select **Map to Existing Prompt**, then select the defined global prompt.
 - In the live data details panel, go to the **Prompts** section or **Global Prompts** section and click Edit.

In the live data details panel, you see a **Source** identifier if the live data area is being used as the global prompt source report.

What Happens If I Do Nothing?

If you don't turn on the **Set as Source Report** option in the Data Wizard, no change occurs in the workbook behavior.

Community link

<https://doc.workday.com/release-notes/en-us/hrcore/8083706.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>You need to manage each set of live data prompts separately.</p>	<p>Worksheets dramatically improves usability and reduces the effort of maintaining multiple live data areas in a single workbook. You no longer need to manage each set of live data prompts separately. After you select a set of prompts to be global prompts, you can then apply those prompt values to all live data areas in all sheets (reports) in the workbook.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>N/A</p>

Effort N/A

Defect link N/A

Community link <https://doc.workday.com/release-notes/en-us/uxbi/6292271.html>

Workday release 2 automatically available features

Before release

Select Options test_rd_worksheet

Insert report data as:

Live Data Area
Maintains a connection to Workday data. You can refresh the contents of a live data area on demand.

Static Values
Does not maintain a connection to Workday data. A snapshot of the report data will be inserted as static values.

Table Name

If you don't provide a table name, Worksheets assigns one. For details, see the User Guide.

Limit number of rows inserted
 Highlight live data area
 Restrict live data editing and refresh to the owner only (for all live data in the workbook)
 Enable Multi-Instance Values

[Previous](#) [Add](#)

After release

Select Options test rd worksheete

Live Data Area
Maintains a connection to Workday data. You can refresh the contents of a live data area on demand.

Static Values
Does not maintain a connection to Workday data. A snapshot of the report data will be inserted as static values.

Table Name

If you don't provide a table name, Worksheets assigns one. For details, see the User Guide.

Limit number of rows inserted
 Highlight live data area
 Restrict live data editing and refresh to the owner only (for all live data in the workbook)
 Enable Multi-Instance Values

Global Prompts
 Set as Source Report

Live Data test_rd_worksheete

Status **Source** ▾

Report	test rd worksheete
Report Type	Advanced
Last Refresh	8/21/2024, 6:45 AM PDT

Previous time to refresh: 1 second

[Refresh Now](#) [Edit Live Data](#)

Analytics and reporting - Multi-instance and instance fields in discovery boards

What's changing

With the 2024R2 release, Workday now enable you to use Multi-instance fields from Prism data sources in discovery boards. Workday also improve how you select filter values for Instance fields from Prism data sources.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

Workday enables you to use Multi-instance fields from Prism data sources in discovery boards. You can now use Multi-instance fields:

- In the Columns drop zone of Table vizzes.
- As filters in the Filter panel for any viz type.
- In the Show Details configuration for a business object by using the Maintain Field Lists for Discovery Boards task.

What do i need to do?

- You don't need to do anything. If you want to use a Multi-instance field from a Prism data source in a Table viz or a filter for any viz, you can edit an existing viz or create a new viz.

What happens if i do nothing?

- Nothing. All discovery board filters work as before.

Community link

<https://doc.workday.com/release-notes/en-us/anadisco/7930950.html>

Analytics and reporting - Multi-instance and instance fields in discovery boards (cont.)

What's changing

With the 2024R2 release, Workday now enable you to use Multi-instance fields from Prism data sources in discovery boards. Workday also improve how you select filter values for Instance fields from Prism data sources.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

Workday also improve how you select discovery board filter values for Instance fields for Prism data sources to make the experience more like other data source types. Now, you can:

- Search for a specific value.
- Navigate through the folder hierarchy to find the desired value when the field uses a hierarchy.
- View all possible field values in the tenant, including values that aren't in the Prism data source.
- View only the field values in the Prism data source as a flat list using the new "Values from Data Source" folder in the filter.

What do i need to do?

- You don't need to do anything. If you want to use a Multi-instance field from a Prism data source in a Table viz or a filter for any viz, you can edit an existing viz or create a new viz.

What happens if i do nothing?

- Nothing. All discovery board filters work as before.

Community link

<https://doc.workday.com/release-notes/en-us/anadisco/7930950.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>In Discovery Board there was no option to include or Filter on Multi-instance field from Prism data sources.</p>	<p>Now Workday provides flexibility to use Multi-instance fields from Prism data sources in discovery boards. You can include Multi-instance field in Vizzes and you can filter on Multi-instance field.</p> <p>Workday also improves the filter experience on Prism Data Source instance field.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort hours

Defect link N/A

Community link <https://doc.workday.com/release-notes/en-us/anadisco/7930950.html>

Workday release 2 automatically available features

Before release

N/A

After release

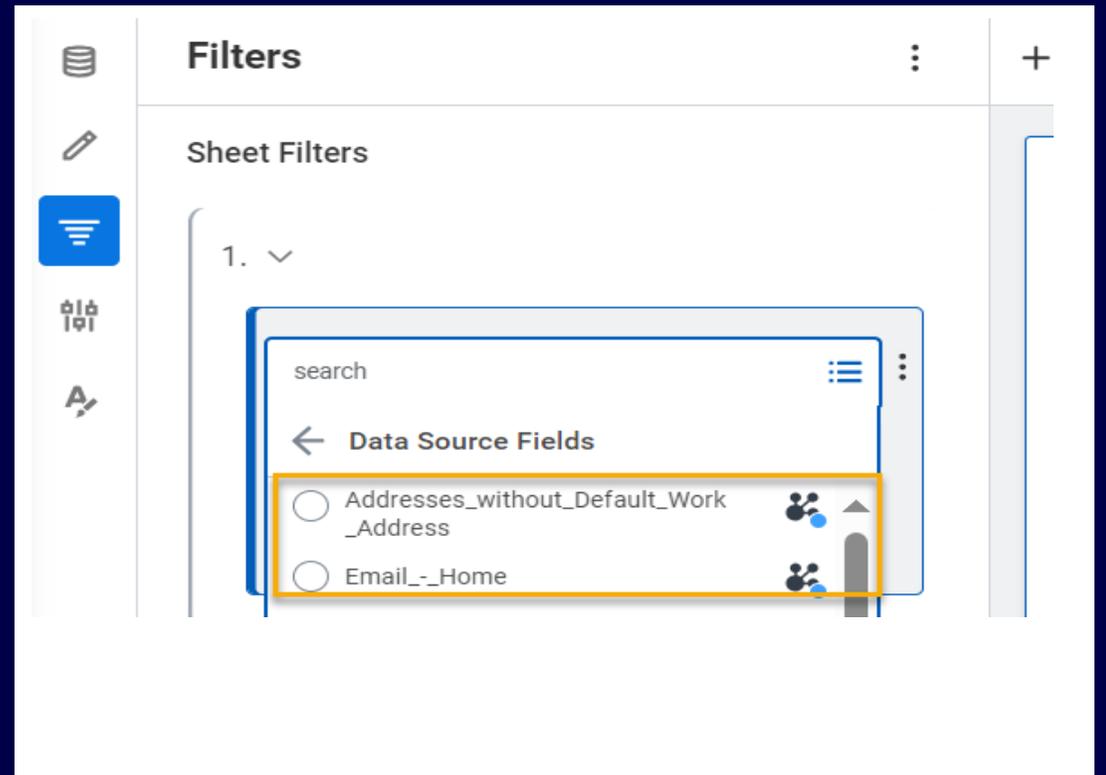
The screenshot displays the 'Discovery Board 2024 R2 Demo' interface. At the top, there is a title bar with a bar chart icon and the text 'Discovery Board 2024 R2 Demo' and 'Enter a board description'. Below this is a 'Builder Panel' with a search bar labeled 'Search Fields'. The panel is divided into two main sections: 'Data Source Fields' and 'Columns'. In the 'Data Source Fields' section, two fields are highlighted with orange boxes: 'Addresses_without_...' and 'Email_-_Home'. The 'Columns' section contains a list of fields: 'Worker', 'Addresses_without_Def...', 'Work_Address_-_Country', and 'Email_-_Home'. To the right of the Builder Panel is a 'Visualization 1' area showing a table with two columns: 'Worker' and 'Addresses_without_Def...'. The table contains several rows of data, some of which are blurred.

Workday release 2 automatically available features

Before release

N/A

After release



Analytics and reporting - Measure formats for discovery boards



What's changing

With the 2024R2 release, Workday introduce more field formatting options for number and currency fields in Discovery Boards. introduce more field formatting options for number and currency fields in Discovery Boards. This gives users more control over the visual data on their discovery boards and helps users to interpret viz data faster.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

What do i need to do?

- Nothing. Feature is automatically available.

What happens if i do nothing?

- Nothing.

Community link

<https://doc.workday.com/release-notes/en-us/anadisco/8023780.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>In Discovery Board, there was no formatting option for numeric and currency values. Only available option was “Show Currency Symbol”.</p> <p>While defining custom formatting type option for number and currency values there was no option to search for supported format.</p>	<p>Now In Discovery Boards, users can apply new measure formats to number and currency values. Users can select 'formatting' from the field option and edit the formatting options to improve readability. After editing, users can reset all field formatting values to default. With this release, users can also choose a custom formatting type and enter a supported format to suit their report output. The sample value gives users a clear indication of how the formatting will look in the chart.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anadisco/8023780.html>

Workday release 2 automatically available features

Before release

The screenshot shows a modal dialog box titled "Formatting for SUM(Annual Compensation / Pay Cost in Preferred Currency)". The dialog has two tabs: "Formatting" and "Field Options". The "Formatting" tab is active. It contains the following elements:

- Text: "Workday determines how to display the field values"
- Radio buttons: "Default" (selected) and "Custom".
- Text: "Currency example (\$2000.00)"
- Checkmark: "Show currency symbol" (checked).
- Buttons: "Cancel" and "Apply".

After release

The screenshot shows a configuration page titled "Field Formatting - AVG(Annual Compensation / Pay Cost in Preferred Currency)". The page contains the following elements:

- Text: "Sample (\$123,456,789.00)"
- Dropdown: "Formatting Type" (set to "Currency") with a "Reset to Default" link.
- Dropdown: "Negative Values" (set to "(1,234)").
- Dropdown: "Decimal Places" (set to "2").
- Dropdown: "Display Unit" (set to "None").
- Checkmarks: "Include thousands separators" and "Include currency symbol" (both checked).
- Buttons: "Apply" and "Cancel".

Workday release 2 automatically available features

Before release

Formatting for SUM(Annual Compensation / Pay Cost in Preferred Currency)

Choose how to display currency values

Default

Custom

Negative Values
(1,000)

Decimal Places
2

Currency example (\$2000.00)

Show currency symbol

After release

Field Formatting - AVG(Annual Compensation / Pay Cost in Preferred Currency)

Sample
123456789

Formatting Type
Custom

Q Search for custom format

Include currency symbol

Analytics and reporting - KPI Viz display

What's changing

With the 2024R2 release, Workday now provide users with the comparison period details on a viz, users no longer need to use the tooltip for this information. Users can understand the contents of a KPI viz at a glance saving time and improving productivity.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

What do i need to do?

- Nothing. Feature is automatically available.

What happens if i do nothing?

- Nothing.

Community link

<https://doc.workday.com/release-notes/en-us/anadisco/8147289.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>In Discovery Board there was no option to configure 'Date Ranges on Visualization' on KPI viz.</p>	<p>Now user can enable 'Show Date Ranges on Visualization' from the related actions menu of a date range to show date ranges on their KPI viz and view the details of the periods used for comparison on the viz. We also display a description label of the KPI viz including all data elements.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/hrcore/6693151.html#Impact-tab>

Workday release 2 automatically available features

Before release

N/A

After release

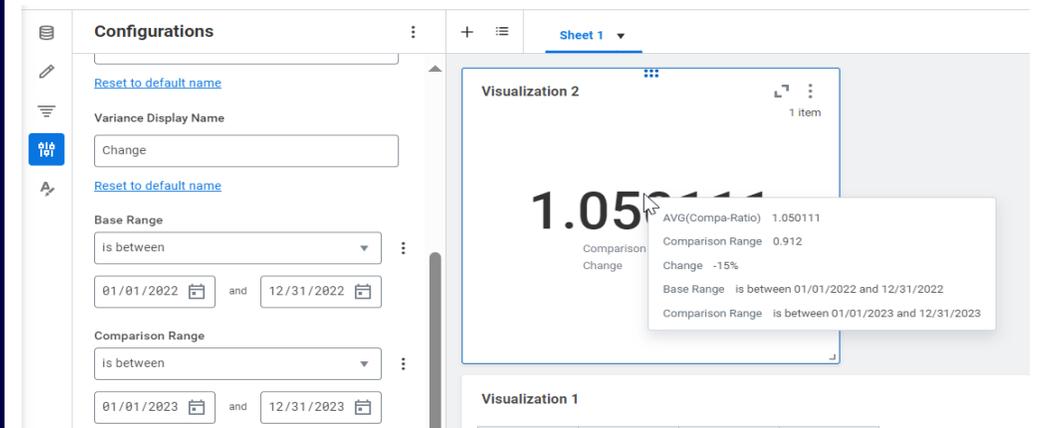
The screenshot shows a KPI visualization interface. On the left, a configuration panel for '123 KPI' is visible. It includes sections for 'Base Measure' (set to '# AVG(Compa-Ratio)'), 'Comparison Measure', and 'Date (Period Comparison)' (set to 'Hire Date'). A yellow box highlights the 'Hire Date' field, which has a warning icon and a link to 'Specify comparison periods'. On the right, a visualization titled 'Visualization 2' displays the value '1.092456'.

Workday release 2 automatically available features

Before release

N/A

After release



Analytics and reporting - Median and percentile summarizations in discovery boards

What's changing

With the 2024R2 release, Workday make it easier to analyze and visualize HR metrics, such as compensation data, by enabling median and percentile values in vizzes that use Workday-delivered data sources.

Workday gives you more control over analyzing data in your discovery boards when using Workday-delivered data sources.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

What do i need to do?

- You don't need to do anything.
- However, if you want to view percentile or median metrics in a viz, then you can select a median or percentile summarization field from a Numeric or Currency and use it in a drop zone that supports summarization fields.

What happens if i do nothing?

- Nothing happens. All vizzes display the same data as before.

Community link

<https://doc.workday.com/release-notes/en-us/anadisco/8076024.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>In Discovery Board there was no option to include Median and Percentile summarization options when you expand a Numeric or Currency Field.</p>	<p>Now Workday enables the median and percentile summarization fields in vizzes that use Workday-delivered data sources. When you expand a Numeric or Currency field in the discovery board builder panel, we now include Median and Percentile summarization options.</p> <p>When you select Percentile, you can then select one of these percentile values:5,10,25,50 (the same value as median),75,90,95,97,98,99</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anadisco/8076024.html>

Workday release 2 automatically available features

Before release

Builder Panel

Q comp x 123 KPI

Viz Options

Base Measure

\$ SUM(Annual Compe... 1

Drag field here

Comparison Measure

\$ AVG(Annual Compen... 1

Drag field here

Date (Period Comparison)

Drag field here

- SUM
- AVG
- MAX
- MIN

\$ Annual Compensatio...

\$ Annual Compensatio...

After release

Builder Panel

Q annual comp x 123 KPI

\$ Annual Compensatio... ^

Base Measure

AVG(Compa-Ratio) 1

Drag field here

Comparison Measure

Drag field here

Date (Period Comparison)

\$ Annual Compensatio...

\$ Annual Compensatio...

Hire Date

Drag field here

- SUM
- AVG
- MAX
- MIN
- MEDIAN
- PERCENTILE

Analytics and reporting - Support additional languages on discovery boards

What's changing

With the 2024R2 release, Workday introduces what-if scenarios. With scenarios, Workday localizes discovery boards. This feature provides a better discovery board experience for users in different locales.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

What do I need to do?

- Workday automatically displays discovery boards in 1 of these languages if you selected them as your Preferred Display Language on the Change Preferences task:
 - French Canadian
 - Japanese
 - Korean

What happens if I do nothing?

- You'll see no changes in Workday.

Community link

<https://doc.workday.com/release-notes/en-us/anadisco/6896720.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
Discovery board was not supporting French Canada, Japanese and Korean languages.	<p>Now discovery boards support these languages:</p> <ul style="list-style-type: none"> French Canadian Japanese Korean 	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anadisco/6896720.html>

Analytics and reporting - Viz options for KPI

What's changing

With the 2024R2 release, Workday have moved KPI viz options to the configuration panel so users can edit the display options for their viz in one place. It is now quicker and easier for users to edit data on a viz.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

What do i need to do?

- Nothing. Feature is automatically available.

What happens if i do nothing?

- You'll see no changes in Workday.

Community link

<https://doc.workday.com/release-notes/en-us/anadisco/8023770.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>There was no option to edit display for KPI Viz in the Configuration Panel. And it was more time consuming to edit the display from axis menu option.</p>	<p>Now In the Configuration Panel on a Discovery Board, users can now edit the display options for their KPI viz. This reduces the time users spend going through the axis menu to find what they need to customize their viz. This feature creates an alignment for axis options across Discovery Board viz types.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

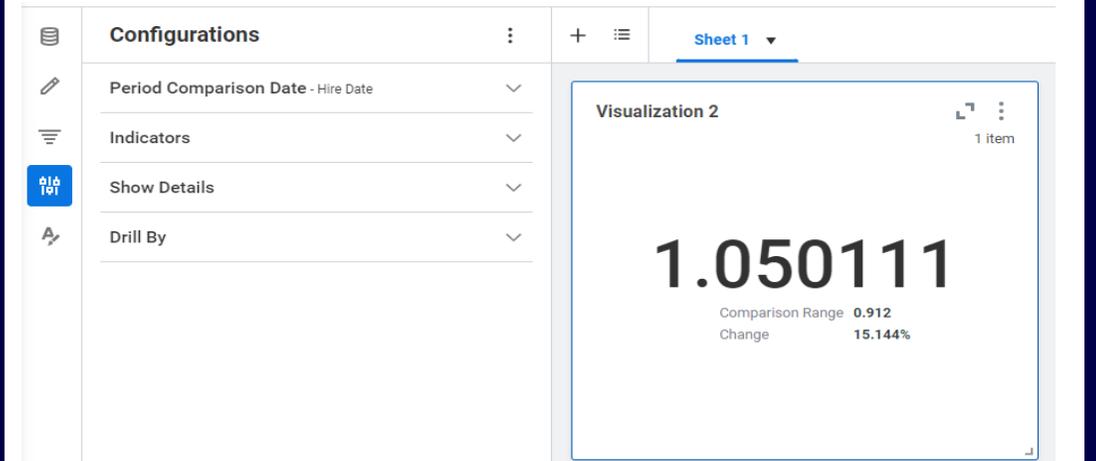
Community link <https://doc.workday.com/release-notes/en-us/anadisco/6896720.html>

Workday release 2 automatically available features

Before release

N/A

After release



Analytics and reporting - Reference lines in discovery boards



What's changing

With the 2024R2 release, Workday enables to add static and dynamic reference lines to a bar, line, and area vizzes in Discovery Boards to measure results against a specific target.

Reference lines on discovery board bar, line, and area vizzes improves the visual aspect for discovery board users making it easier to compare viz data.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

What do i need to do?

- Nothing. Feature is automatically available.

What happens if i do nothing?

- You'll see no changes in Workday.

Community link

<https://doc.workday.com/release-notes/en-us/anadisco/8023795.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>There was no option to include reference lines on Discovery Board bar, line, and area vizzes.</p>	<p>Now you can include reference lines on Discovery Board bar, line, and area vizzes, users can compare data against specific values or thresholds.</p> <p>Users can add up to 5 reference lines as a value or a percentage and label the reference lines to suit their objective. This provides users with a visual guide for comparing data.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

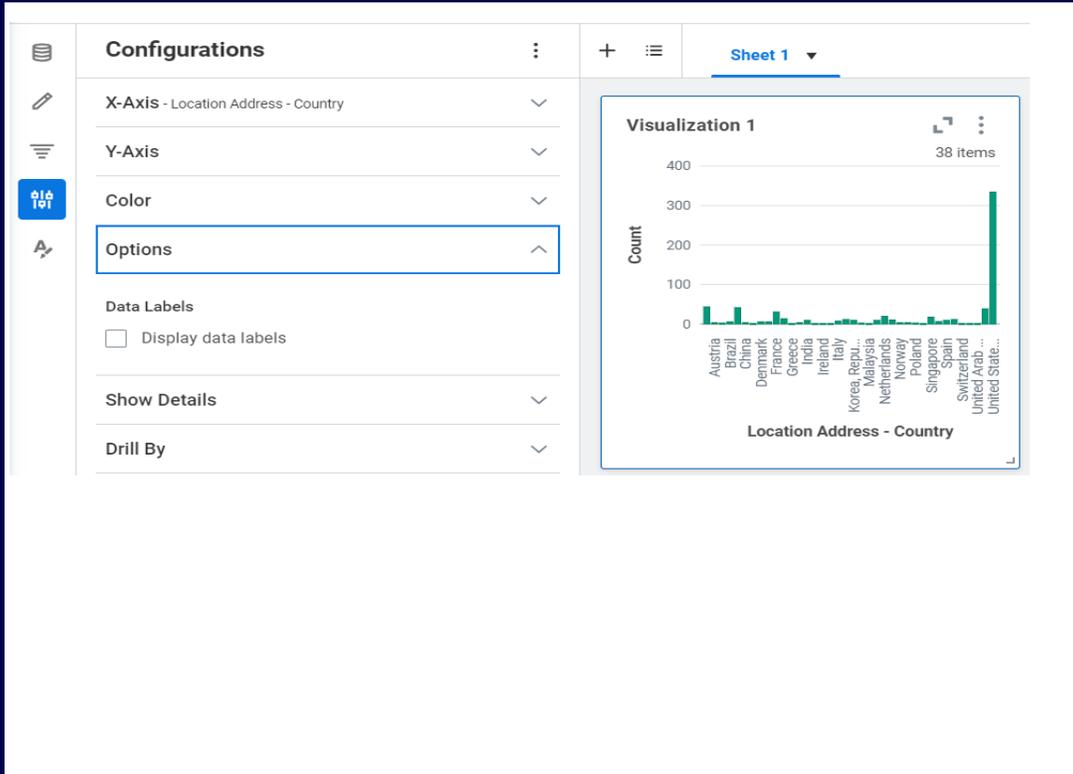
Effort NA

Defect link NA

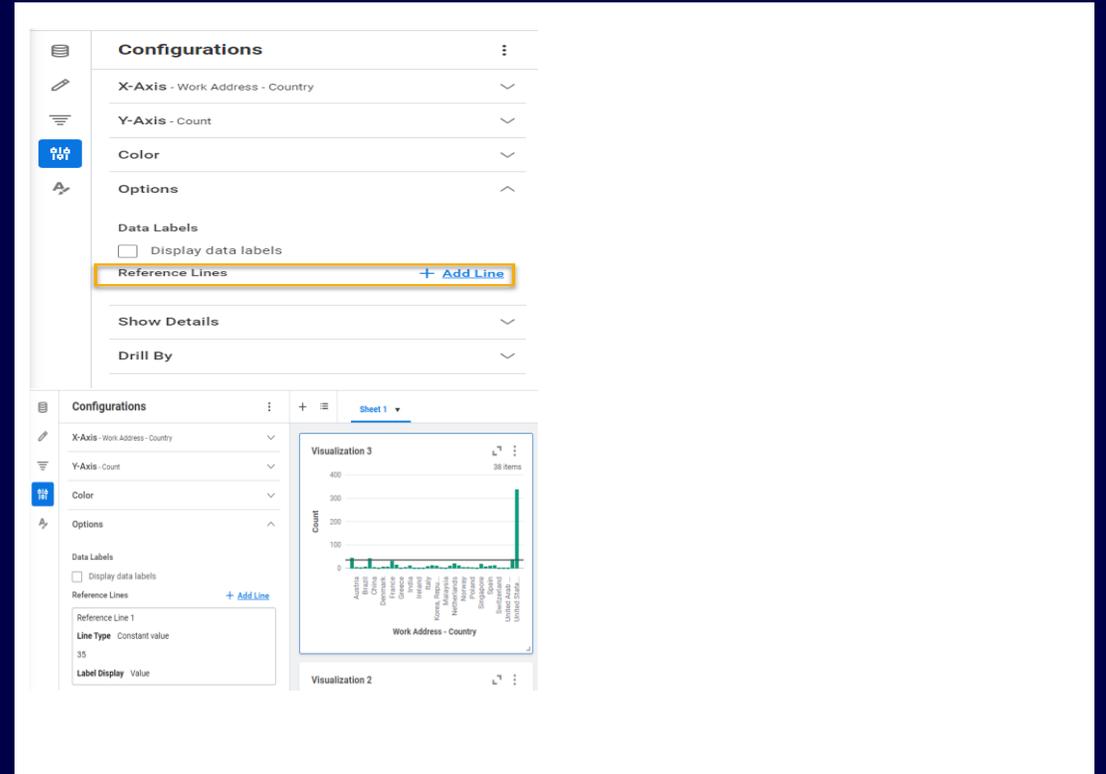
Community link <https://doc.workday.com/release-notes/en-us/anadisco/8023795.html>

Workday release 2 automatically available features

Before release



After release



Analytics and reporting - Reference lines in discovery boards



What's changing

With the 2024R2 release, Workday enables an option to view data labels on Matrix charts in discovery boards. This feature reduces the need for users to export data to view data labels saving user time and helping users consume the viz insights.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

What do i need to do?

- Nothing. Feature is automatically available.

What happens if i do nothing?

- You'll see no changes in Workday.

Community link

<https://doc.workday.com/release-notes/en-us/anadisco/8023786.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>There was no option to 'Display Data Labels' on Matrix Chart Viz on Discovery Board.</p>	<p>Now users can choose to display data labels on Matrix charts by selecting the 'Display Data Labels' check box from the Options tab in the Configurations panel. This enables viewers to consume and compare exact values when working on a discovery board. Users can display data labels on all measures or selected measures.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

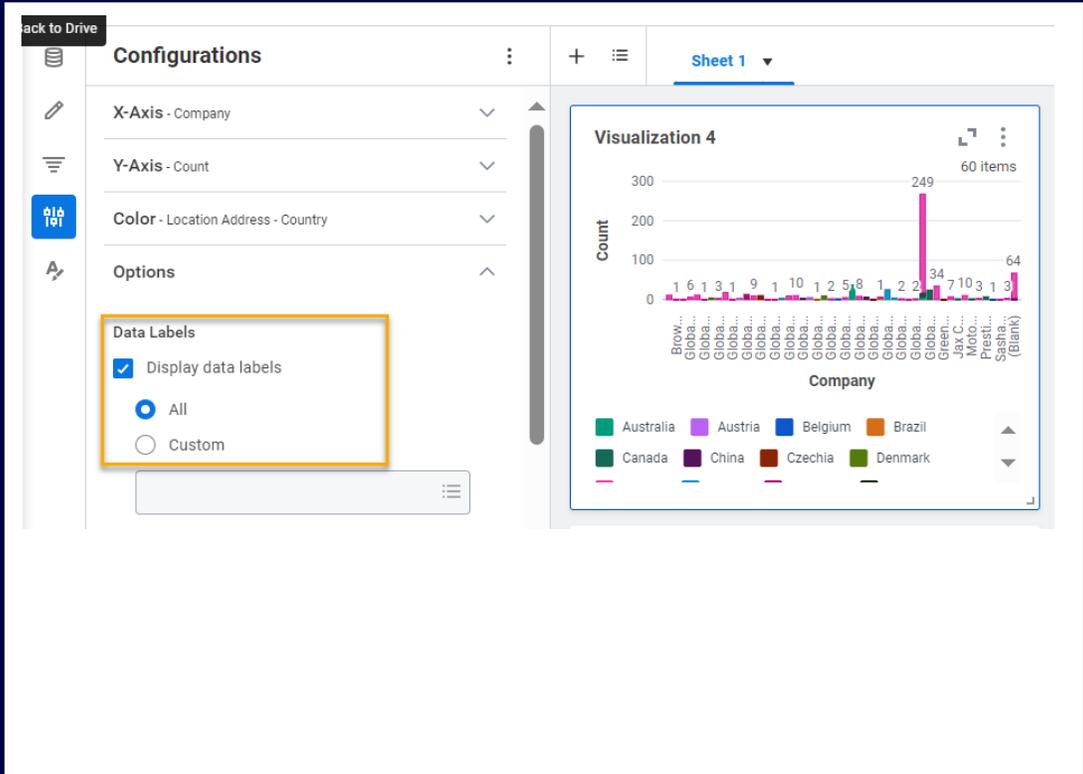
Community link <https://doc.workday.com/release-notes/en-us/anadisco/8023795.html>

Workday release 2 automatically available features

Before release

N/A

After release



Analytics and reporting - Reference lines in discovery boards



What's changing

With the 2024R2 release, Worksheets now enables you to add private filters in workbooks. Private filters affect only the individual person's view; everyone else sees all the data, or any public filters if they exist. You can manage private filters and public filters using the new Filters menu option in the Worksheets menu bar.

Worksheets dramatically improves the collaborative functionality of workbooks by implementing private filters. Individual users can customize their own filter criteria to complete their work, without affecting other users' workflows.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Note: Note that when you apply a private filter, you are filtering the entire dataset. For example, if you apply a private filter to a range of data that already has a public filter, the private filter will be for the full dataset and not merely the filtered rows from the public filter.

What do i need to do?

- The new filtering feature is available automatically. No action is needed.
- To add a private filter, click any cell containing data, then select Filter > Private Filter > Start Private Filter.
 - A banner displays to indicate the use of private filters.
 - A filter icon appears in each column heading. Click the icon to define the filter. Select or clear check boxes depending on which data you want to show.

Community link

<https://doc.workday.com/release-notes/en-us/uxbi/7840227.html>

Analytics and reporting - Reference lines in discovery boards



What's changing

With the 2024R2 release, Worksheets now enables you to add private filters in workbooks. Private filters affect only the individual person's view; everyone else sees all the data, or any public filters if they exist. You can manage private filters and public filters using the new Filters menu option in the Worksheets menu bar.

Worksheets dramatically improves the collaborative functionality of workbooks by implementing private filters. Individual users can customize their own filter criteria to complete their work, without affecting other users' workflows.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Note: Note that when you apply a private filter, you are filtering the entire dataset. For example, if you apply a private filter to a range of data that already has a public filter, the private filter will be for the full dataset and not merely the filtered rows from the public filter.

What do i need to do?

- To add a public filter, click any cell containing data, then select Filter > Public Filter > Start Public Filter.
 - A banner displays to indicate the use of private filters.
 - A filter icon appears in each column heading. Click the icon to define the filter. Select or clear check boxes depending on which data you want to show.

What happens if i do nothing?

- Nothing. All discovery board filters work as before.

Community link

<https://doc.workday.com/release-notes/en-us/uxbi/7840227.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>In worksheet Filter option was present under Data Menu. There was no separate menu item was not present for Filter.</p> <p>There was no Private and Public Filter option available in the worksheet.</p>	<p>Now in worksheet a new Filter menu option is available. Use this menu to add and manage filters. Filter icons identify whether a filter is active or inactive.</p> <p>As part of this feature, these menu bar options are changing:</p> <ul style="list-style-type: none"> • Data Menu: The Filter option is removed. • Filter menu: The new Public Filter and Private Filter options are added. • For the unrelated external references functionality, the Get External Reference option is now in the Data menu. 	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/uxbi/7840227.html>

Workday release 2 automatically available features

Before release

Implementation Preview - collaborative_dpt5

MENU

All Active Employee

File Edit View Format Insert Data

Roboto 9 B I U

E10 fx

	A	B	C
1	Worker	First Name +	Email - Home
2			
3			
4			
5			

- Add Live Data...
- Make Key Column
- Add Note Column >
- Add Formula Column >
- Refresh All Live Data Alt+F1
- Schedule Live Data Refresh...
- Filter
- Sort >

After release

All employee Data

File Edit View Format Insert Data Filter Help All changes are saved automatically

Roboto 9 B I U

A1 fx Worker

	A	B	C	
1	Worker	First Name +	Location	Company
2			United States of G	
3		S	United States of G	
4		O	United States of G	
5		M	United States of G	
6		Tr	United States of G	
7		M	United States of G	

- Private Filter... > Start Private Filter
- Public Filter... > Stop Private Filter
- About Private Filters

Analytics and reporting - Maintain report usage for saved filters



What's changing

With the 2024R2 release, Workday has updated the Manage Report Usage task to enable report administrators to delete saved filters owned by active users on a report. This helps improve efficiency and productivity for report administrators.

Additional considerations

NA

What do i need to do?

Users need not do anything.
This feature is automatically available.

What happens if i do nothing?

NA

Community link

<https://doc.workday.com/release-notes/en-us/anabiins/8133372.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>Prior to this release, report administrators were not able to delete the saved filters owned by other users.</p>	<p>With this release, report administrators can use the Manage Report Usage task to remove saved filters owned by active users on a report.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anabiins/8133372.html>

Workday release 2 automatically available features

Before release

N/A

After release

Manage Report Usage

Report Name Time Block Audit

Report Owner Workday Delivered

This task does not allow the user to remove future schedule processes on reports. Please run the Scheduled Future Process task to delete the schedules.

3 items

Select	Usage Area	Usage	Usage Owner	Used By
<input checked="" type="checkbox"/>	Saved Filter	Test saved filter - Jack (Time Block Audit)	Jtaylor / Jack Taylor	
<input type="checkbox"/>	Saved Filter	Test saved filter (Time Block Audit)	tserrano / Teresa Serrano	
<input type="checkbox"/>	Saved Filter	Test saved filter - logan (Time Block Audit)	lmcneil / Logan McNeil	

Confirm *

OK

Cancel

Analytics and reporting - Mass edit reference IDs of report tags



What's changing

With this release, Workday has updated the Maintain Reference IDs task to enable users to bulk edit reference IDs for Report Tags. This update improves efficiency and user experience.

Additional considerations

NA

What do i need to do?

Users need not do anything.
This feature is automatically available.

What happens if i do nothing?

NA

Community link

<https://doc.workday.com/release-notes/en-us/anabiins/8023776.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>Prior to this release, report tags were not included in Maintain Reference IDs task.</p>	<p>Post this release, when a user runs the Maintain Reference IDs task, they can update the reference IDs for multiple Report Tags at one time.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anabiins/8023776.html>

Workday release 2 automatically available features

Before release

N/A

After release

Maintain Reference IDs 0/0 1/1

Business Object Report Tag

Total Results 223

Total Pages 3

Page 1

100 Items

Business Object Instance	Reference ID Type	Reference ID Value
FRA Archive Fiscale	Custom_Report_Tag_ID	FRA Archive Fiscale
Basic Subreports	Custom_Report_Tag_ID	Demo Reports
Report Templates	Custom_Report_Tag_ID	Report Example
DaaS	Custom_Report_Tag_ID	Daas
Purge	Custom_Report_Tag_ID	

OK

Cancel

Analytics and reporting - Facet configuration view and edit functionality



What's changing

With this release, Workday has enhanced the functionality of facet configurations by extending the view and edit capabilities of facet configuration to additional personas other than the facet configuration owner.

Extending the view and edit capabilities simplifies the authoring experience and reduces the cost of report maintenance.

Additional considerations

NA

What do i need to do?

Users need not do anything.
This feature is automatically available.

What happens if i do nothing?

NA

Community link

<https://doc.workday.com/release-notes/en-us/anabi/8078077.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>Prior to this release, report writers can't view or edit facet configuration owned by others. If report writers try to edit a report with facet configuration present in it, it will throw an error.</p>	<p>Workday now enables report writers to view and edit reports they have access to, regardless of the facet configuration owner. Additionally, users can save reports with facets owned by a different user, view facet configurations that are linked to the reports they have access to, and copy reports they have access to along with the facet configuration.</p> <p>Custom Report Administrators can also view and edit the facet configuration.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anabi/8078077.html>

Workday release 2 automatically available features

Before release

N/A

After release

View Facet Configuration Year Ranges ... 🔍 🗖

Definition Where Used

Defines the facet values and corresponding ranges for a Facet Configuration

Facet Configuration Year Ranges

Facet Field Type Numeric

Decimal Places 3

Sort Ranges by Count

3 items

Facet Value Name	From Value	To Value
Less than 1 Year	0	0.999
1 - 5 Years	1	4.999
5+ Years	5	999

Workday release 2 automatically available features

Before release

N/A

After release

Edit Facet Configuration Year Ranges

Definition Where Used

Defines the facet values and corresponding ranges for a Facet Configuration

Facet Configuration *

Facet Field Type

Decimal Places *

Sort Ranges by Count

3 Items

	Order	*Facet Value Name	From Value	To Value
<input type="checkbox"/>	<input type="text" value="1"/>	<input type="text" value="Less than 1 Year"/>	<input type="text" value="0"/>	<input type="text" value="0.999"/>
<input type="checkbox"/>	<input type="text" value="2"/>	<input type="text" value="1 - 5 Years"/>	<input type="text" value="1"/>	<input type="text" value="4.999"/>

OK

Cancel

Analytics and reporting - Report tag description and reference ID



What's changing

With this release, users can add a description to report tags enabling them to easily identify report tags and their purpose. Users can also edit the Reference ID of a report tag on the UI. Users can build and maintain reports faster.

Additional considerations

NA

What do i need to do?

Users need not do anything.
This feature is automatically available.

What happens if i do nothing?

NA

Community link

<https://doc.workday.com/release-notes/en-us/anabiins/8078073.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>Prior to this release, users cannot add description to report tags, and they can't edit the reference id for report tags.</p>	<p>With this release, users can add a description to report tags enabling them to easily identify report tags and their purpose. Users can now see the report tag's description when a report tag is migrated with the reports, making it easier to maintain and build reports faster. In the Maintain Report Tags task and the View Report Tags task, users can select the magnifying glass to view and edit the report tag and the report tag reference ID.</p> <p>Users can also edit the reference ID of a report tag simplifying the overall maintenance and improving user experience.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anabi/8078077.html>

Workday release 2 automatically available features

Before release

N/A

After release

Maintain Report Tags

79 Items

	*Report Tag	Inactive
	Absence	<input type="checkbox"/>
	Active Employees	<input type="checkbox"/>
	Admin Reports	<input type="checkbox"/>
	Alert	<input type="checkbox"/>
	Audit	<input type="checkbox"/>
	Benefits	<input type="checkbox"/>
	Benefits Data Guide	<input type="checkbox"/>

OK Cancel

Workday release 2 automatically available features

Before release

N/A

After release

Maintain Report Tags

223 items

	*Report Tag	Description	Inactive
	Absence	Absence Report Tag	<input type="checkbox"/>
Q	Absence Data Guide		<input type="checkbox"/>
Q	ACA		<input type="checkbox"/>
Q	Account Certification		<input type="checkbox"/>
Q	Accounting Center		<input type="checkbox"/>
Q	Accounts Receivable		<input type="checkbox"/>
Q	Acquisition		<input type="checkbox"/>
Q	Adaptive Planning		<input type="checkbox"/>

OK

Cancel

Workday release 2 automatically available features

Before release

N/A

After release

The screenshot displays the 'View Report Tag' interface for an 'Absence' report tag. The main content area lists several reports, including 'Absence Case Results for Organiza...', 'Absence Case Steps Awaiting Actio...', 'Absences by Month', 'Absenteeism Rate Over the Past 12...', 'Alert - Employee PTO Review', and a '+ More (46)' link. A context menu is open over the 'Reports' section, listing actions such as 'Report Tag', 'Audits', 'Favorite', 'Integration IDs', 'Maintain Report Tags', 'Solution', and 'View Report Tags'. The 'Edit Reference ID' option is highlighted in blue, and a mouse cursor is pointing at it. The top right of the interface shows a 'Report Tag' header with 'Absence' and icons for X, PDF, and a close button.

Analytics and reporting - Format text calculated fields



What's changing

With this release, Workday gives you more control over how your data displays by enabling you to remove or replace special characters and delimiters in text fields. This feature simplifies editing text strings and reduces the number of calculated fields needed to do so.

Additional considerations

If you enter:

- A space in the Replacement Text field, Workday treats that character as null or empty.
- Special characters in the Text Delimiter field, copy the character exactly as-is. Workday treats the double space characters used in those languages as 1 character. This is particularly true for characters from Asian languages.

What do i need to do?

Users need not do anything.
This feature is automatically available.

What happens if i do nothing?

NA

Community link

<https://doc.workday.com/release-notes/en-us/anabi/7316630.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>Prior to this release, only lowercase, uppercase and proper case options were available for Format text calculated field.</p>	<p>With this release, Workday has added Replace Delimiter to the Options prompt on the Calculation tab.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anabi/7316630.html>

Workday release 2 automatically available features

Before release

Edit Calculated Field - Format Text

Calculated Field **CF - Job Profile FT on Worker**

Field Name * CF - Job Profile FT on Worker

Business Object Worker

Calculation Additional Info Where Used

Format Text Lower Case

Proper Case

Source Field * Upper Case

Options * Search

Proper Case

OK

Cancel

After release

Create Calculated Field - Format Text

Field Name * CF FT Test

Business Object Worker

Calculation Additional Info

Format Text

Lower Case

Proper Case

Source Field * Replace Delimiter

Upper Case

Options * Search

Replace Delimiter

Text Delimiter *

Replacement Text

OK

Cancel

Analytics and reporting - Freeze report columns

What's changing

With this release, Workday continues to improve the functionality and usability of Object Transporter 2.0. With this update, users can migrate Worklet Configurations using Object Transporter 2.0. You can now migrate all current configuration details in your financial planning configuration managers, decreasing time spent migrating applications during deployments and ongoing production enhancements.

Additional considerations

Workday also now includes these objects and metadata when you migrate Financial Planning Applications:

- Translated actuals.
- Balance sheet configuration.
- Time orchestration.
- Flexible account label concatenations.
- Flexible level label concatenations.
- Actuals End Period changes.

What do i need to do?

Request professional services support

What happens if i do nothing?

NA

Community link

<https://doc.workday.com/release-notes/en-us/anabiins/8049401.html>

Analytics and reporting - Freeze report columns



What's changing

With the 2024R2 release, Workday makes it easier for end users to view tabular data on reports by enabling them to freeze columns of their choosing. This feature gives end users more control over how tabular report data displays. It also makes it easier to understand the context of data on reports that have many columns and require horizontal scrolling. With this release, we remove the Freeze Control Field check box from the View Options section on the Advanced tab for composite reports. This ensures end users have full control over which columns they freeze on reports.

Additional considerations

NA

What do i need to do?

- This feature is automatically available. We recommend that you update your training materials so that users are aware of the changes to reporting.

What happens if i do nothing?

- Workday displays the freeze column functionality on custom and standard reports for end users to use.

Community link

<https://doc.workday.com/release-notes/en-us/anacomposite/7683187.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>Workday disables freezing for composite reports that have:</p> <ul style="list-style-type: none"> Column or row groupings. Multilevel column headers. Repeating column groups. 	<p>Workday makes it easier for end users to view tabular data on reports by enabling them to freeze columns of their choosing.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anacomposite/7683187.html>

Workday release 2 automatically available features

Before release

Custom Report Exceptions by Owner - WD2024R2 - FRC

This worklet displays custom report exceptions by report owner. These exceptions include reports with terminated owners, reports enabled as worklets but not available on any dashboards, temporary reports past their deletion date, reports not shared, and reports with items marked as "do not use".

54 items

Report Owner	Report Name Contains Copy or DNU	Do Not Use RDS or RDS Filter	Do Not Use RDS or RDS Filter	Do Not Use Fields	Do Not Use Fields	Owner Terminated	Worklet Exceptions	Past Deletion Date	Past Deletion Date	Past Deletion Date				
acaballero-impl / Ariana Caballero												1	1	1
aciurka-impl / Aleksandra Ciurka												1	1	1
agarcia / Alex Garcia	2	2	2	2	2	2						2	2	2
asyed-impl / Abdur Syed	2	2	2	2	2	2						1	1	1
atonoo-impl / Ashvin Tonoo														
bkubala-impl / Beata Kubala														

After release

Custom Report Exceptions by Owner - WD2024_After

This worklet displays custom report exceptions by report owner. These exceptions include reports with terminated owners, reports enabled as worklets but not available on any dashboards, temporary reports past their deletion date, reports not shared, and reports with items marked as "do not use".

54 items

Report Owner	Report Name Contains Copy or DNU	Do Not Use RDS or RDS Filter	Do Not Use Fields	Te
acaballero-impl / Ariana Caballero				
aciurka-impl / Aleksandra Ciurka				
agarcia / Alex Garcia	2			
asyed-impl / Abdur Syed	2			

Column Preferences

Show/hide, freeze and reorder

Frozen Columns

Drop Columns here to freeze

Report Owner

Analytics and reporting - Maintain reference IDs

What's changing

With the 2024R2 release, workday expand on the Maintain Reference IDs task. This feature gives implementers more control over the Maintain Reference IDs task and enables them to maintain the reference IDs for outline structures and report tags. Now workday enable you to select outline structures and report tags as the Business Object on the Maintain Reference IDs task so you can change their Reference ID Value.

Additional considerations

NA

What do i need to do?

- NA

What happens if i do nothing?

- NA

Community link

<https://doc.workday.com/release-notes/en-us/anacomposite/8130189.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>In Maintain Reference ID task, there is no option to select outline structures and report tags as business object.</p>	<p>Enable you to select outline structures and report tags as the Business Object on the Maintain Reference IDs task so you can change their Reference ID Value.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anacomposite/8130189.html>

Workday release 2 automatically available features

Before release

Maintain Reference IDs [X]

Business Object * **Report Tag** [Menu]

No matches found

By Type >

All >

Partial List (First 500 Entries) >

Cancel OK

After release

Maintain Reference IDs

Business Object * **Outline** [X]

Search Results (4)

Outline Structure

Cash Forecast Outline

Cash Forecast Outline Data Source Set

Cash Forecast Outline Row

Cancel

Maintain Reference IDs

Business Object * **Report** [X]

Search Results (72)

Report Group

Report Tag

Reporting Data Model

Reporting Dimension

Analytics and reporting - Composite report performance



What's changing

With the 2024R2 release, Workday improves composite report performance. This enhancement enables composite reports with multiple complex outline structures to run more smoothly and be less likely to fail due to its size.

Additional considerations

NA

What do i need to do?

- NA

What happens if i do nothing?

- NA

Community link

<https://doc.workday.com/release-notes/en-us/anacomposite/8075435.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
	Workday improves composite report performance.	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anacomposite/8075435.html>

Analytics and reporting - Bulk duplicate composite columns and rows



What's changing

- With the 2024R2 release, Workday improves the composite report authoring experience by enabling you to duplicate columns and rows in bulk. This feature reduces the amount of time and effort to create a composite report by enabling you to mass duplicate columns and rows. Workday added the Duplicate button to the Rows and Columns tabs of the composite report. When duplicate columns or rows needed, user can select their location in relation to another column or row on the report:
- First (Top)
- Before
- After
- Last (Bottom)

Additional considerations

You can't select Before or After for duplicated columns that include a repeating column group, and you can't duplicate control field columns. Workday enables you to have a total of 200 rows on the report, including all row types, empty rows, and so on. If you exceed 200 rows, Workday disables the Duplicate button.

What do i need to do?

- This feature is automatically available. We recommend that you update your training materials so that users are aware of the changes to composite reporting.

What happens if i do nothing?

- Workday includes the new Duplicate button on your composite report definition.

Community link

<https://doc.workday.com/release-notes/en-us/anabiins/8078073.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
Duplicate button is not available	Duplicate button is available to the Rows and Columns tabs of the composite report	<p>Y/N: No</p> <p>Impact description:</p> <p>N/A</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anacomposite/8072363.html>

Workday release 2 automatically available features

Before release

Table **Rows** Columns Prompts Column Headings

All Rows

2 items | Edit General | Bulk Edit | Delete | Move | **Add Row**

<input type="checkbox"/>	ID	Row Name	Label Override	Row Type	Style
<input type="checkbox"/>	R1	Combine Data		Combine Data	
<input type="checkbox"/>	R2	Total Count		Calculation	Grand Total

Table Rows **Columns** Prompts Column Headings

All Columns

18 items | Edit General | Bulk Edit | Move | Delete | **Add Column**

<input type="checkbox"/>	ID	Column Name	Column Type	Repeating Column Group	Style
<input type="checkbox"/>	C1	Report Owner	Control Field		
<input checked="" type="checkbox"/>	C2	Report Name Contains Copy or DNU	Data		Blue (Blank When Zero)

After release

Report Custom Report Exceptions by Owner - WD2024_After

Table **Rows** Columns Cells Prompts Column Headings

All Rows

2 items | All 2 selected | Edit General | Bulk Edit | **Duplicate** | Delete | Move | Add Row | Bulk Add Rows

<input type="checkbox"/>	ID	Row Name	Label Override	Row Type	Style	Category	Options	Comr
<input checked="" type="checkbox"/>	R1	Combine Data		Combine Data				
<input checked="" type="checkbox"/>	R2	Total Count		Calculation	Grand Total			

Report Custom Report Exceptions by Owner - WD2024_After

Table Rows **Columns** Cells Prompts Column Headings

All Columns

8 items | 2 selected | Edit General | Bulk Edit | **Duplicate** | Move | Delete | Add Column

<input type="checkbox"/>	ID	Column Name	Column Type	Repeating Column Group	Style
<input checked="" type="checkbox"/>	C1	Report Owner	Control Field		
<input checked="" type="checkbox"/>	C2	Report Name Contains Copy or DNU	Data		Blue (Blank When Zero)

Analytics and reporting - Bulk duplicate composite columns and rows



What's changing

- With the 2024R2 release, Workday improves the composite report authoring experience by enabling you to create lookup data rows in bulk. This feature reduces the amount of time and effort to create a composite report, enables you to perform bulk actions on rows, and makes it easier to holistically view the hierarchy. Added the Bulk Add Rows button to the Rows tab of your composite report. For lookup data rows, Bulk Add Rows enables you to:
 - Change or view the selected Business Object And Hierarchy option.
 - Expand or collapse all nodes in the hierarchy.
 - Select a node to add to the report.
 - Select a node and its children to add to the report.
 - Select a node and its descendants to add to the report.

Additional considerations

NA

What do i need to do?

- This feature is automatically available. We recommend that you update your training materials so that users are aware of the changes to composite reporting.

What happens if i do nothing?

- Workday includes the new Bulk Add Rows button on your composite report definition.

Community link

<https://doc.workday.com/release-notes/en-us/anacomposite/7526239.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
Bulk Add Rows option is not available.	Added the Bulk Add Rows button to the Rows tab of your composite report	<p>Y/N: No</p> <p>Impact description:</p> <p>N/A</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anacomposite/7526239.html>

Workday release 2 automatically available features

Before release

Table Rows Columns Prompts Column Headings

All Rows

2 items Edit General Bulk Edit Delete Move Add Row

<input type="checkbox"/>	ID	Row Name	Label Override	Row Type	Style	Category
<input type="checkbox"/>	R1	Combine Data		Combine Data		
<input type="checkbox"/>	R2	Total Count		Calculation	Grand Total	

After release

View Custom Report

Report Headcount by Division - Composite with Outline

Table Rows Columns Cells Prompts Column Headings

All Rows

1 item Edit General Bulk Edit Duplicate Delete Move Add Row Bulk Add Rows

<input type="checkbox"/>	ID	Row Name	Label Override	Row Type	IS
<input type="checkbox"/>	R1	Total	Total	Lookup Data	

Bulk Add Rows

Headcount by Division - Composite with Outline

Business Object And Hierarchy * Organization - Division

- Division Hierarchy
 - Products
 - Services
 - Business Services Group

Add Rows Cancel

Analytics & reporting - Calculation expression builder for composite cells



What's changing

- With the 2024R2 release, Workday improves the composite report authoring experience by enabling you to configure formulas and nested functions on cells. This feature makes it easier to select the calculations you need for your report and nest calculations.

Additional considerations

- Can nest up to 5 functions for calculation cells.
- For Divide, you can select AbsRef (Absolute Reference) in the denominator to maintain the original cell reference regardless of its copied location on the report. AbsRef doesn't support nesting calculations.

What do i need to do?

- This feature is automatically available. We recommend that you update your training materials so that users are aware of the changes to composite reporting.

What happens if i do nothing?

- Workday includes the new Bulk Add Rows button on your composite report definition.

Community link

<https://doc.workday.com/release-notes/en-us/anacomposite/7433996.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
Nested functions is not available.	Enables you to configure formulas and nested functions in your composite reports by delivering the Expression builder for calculation cells.	<p>Y/N: No</p> <p>Impact description:</p> <p>N/A</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anacomposite/7433996.html>

Workday release 2 automatically available features

Before release

Edit

Column Reference C19

Column Name * WD2024R2 Before Testing

Column Type Calculation

Type Description Column is based on a calculation that references other columns.

Comments

Calculation [Show Functions](#)

Expression * Divide([C6],[C8])

Reverse the Sign

No

Yes

For Row Category

Cancel OK

After release

Column Reference C9

Column Name * Test WD2024

Column Type Calculation

Type Description Column is based on a calculation that references other columns.

Comments

Calculation [Hide Functions](#)

Expression * 1 Multiply(Divide([C2],[C3]),[C6])

Search functions

Math

- π Difference
- π Divide

Analytics & reporting - Calculation expression builder for composite cells



What's changing

- With the 2024R2 release, Workday gives you more flexibility in how you view data for large composite reports by enabling you to schedule them to run in the background. This feature enables you to interact with report results directly in your browser instead of generating a CSV, Excel, or PDF output. Keeping the report results in Workday also makes your data more secure.

Additional considerations

NA

What do i need to do?

- This feature is automatically available. We recommend that you update your training materials so that users are aware of the changes to composite reporting.

What happens if i do nothing?

- Workday includes the View in Browser option on the Schedule a Report task.

Community link

<https://doc.workday.com/release-notes/en-us/anacomposite/7683938.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
Output Type View in Browser is not available	Added the new View in Browser option to the Output Type section on the Output tab in the Schedule a Report task.	<p>Y/N: No</p> <p>Impact description:</p> <p>N/A</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anacomposite/7683938.html>

Workday release 2 automatically available features

Before release

Schedule a Report 

Request Name
Process Custom Report Exceptions by Owner - WD2024R2 - FRC
Run Frequency Run Now

Report Criteria **Output** Share

Output Type (empty)
* Excel
 Report (PDF)
 Text (CSV)

Report Tags
File to be Deleted After (Days) *
Do Not Output an Empty Report
Hide Prompt Values

OK Cancel

After release

Schedule a Report 

Request Name
Process Custom Report Exceptions by Owner - WD2024_After
Run Frequency Run Now

Report Criteria **Output** Share

Output Type (empty)
* Excel
 Report (PDF)
 Text (CSV)
 View In Browser

Report Tags

Analytics & reporting- Composite report user interface



What's changing

With the 2024R2 release, Workday improves the composite report authoring experience by centralizing the creation of cells. This feature reduces the amount of time and effort required to configure cells and makes it easier to maintain them. Workday delivered the new Cells tab on composite reports that enables you to perform bulk actions on your cells, including:

- Configuring calculation expressions on calculation cells.
- Configuring true/false conditions for conditional value and conditional format cells.
- Maintaining the filter criteria for data cells.
- Formatting overrides.
- Reversing the sign for calculation cells.

Additional considerations

NA

What do i need to do?

- This feature is automatically available. We recommend that you update your training materials so that users are aware of the changes to composite reporting.

What happens if i do nothing?

- Workday displays your composite report definition using the new user interface.

Community link

<https://doc.workday.com/release-notes/en-us/anacomposite/7683911.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
Cells tab is not available	New Cells tab on composite reports	<p>Y/N: No</p> <p>Impact description:</p> <p>N/A</p>

Effort NA

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anacomposite/7683911.html>

Analytics & reporting - Accessibility for prism analytics



What's changing

Workday continues to provide a more consistent user experience for all users by making Prism Analytics more accessible. This enables more users to access, use, and enjoy Workday.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

Workday improves accessibility for Prism Analytics tasks and reports by adhering to the Web Content Accessibility Guidelines 2.1. Workday improve keyboard navigation, focus order, and screen reader compatibility in these stages in the Edit Transformations task:

- Filter
- Group By

Workday also changed the keyboard shortcuts for the table view in the View Dataset Details and View Table Details reports, improving keyboard navigation. You can now:

- Navigate from the page to the table using the tab key.
- Focus on elements inside cells using the tab key.
- Open components in cells using either the enter key or bottom arrow key
- Select either a cell or column using either a spacebar or the enter key.

What do i need to do?

- This feature is automatically available.

What happens if i do nothing?

- No change.

Community link

<https://doc.workday.com/release-notes/en-us/prism/8156185.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
Less readability for Prism Analytics tasks.	More readability and improved keyboard navigation for Prism Analytics tasks.	<p>Y/N: No</p> <p>Impact description:</p> <p>N/A</p>

Effort NA

Additional description if applicable

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/prism/8156185.html>

Workday release 2 automatically available features

Before release

The 'Filter' panel includes a 'Stage Description' text box (0/500) and 'Filter Parameters' with a dropdown set to 'If All' and an 'Add Filter' button. The 'Group By' panel includes a 'Stage Description' text box (0/500) and a 'Choose Grouping Fields' section with a text input and a plus icon.

After release

The 'Filter' panel now includes a 'Filter Parameters' dropdown set to 'If All' and an 'Add Filter' button. The 'Group By' panel includes a 'Choose Grouping Fields' section with a text input, a trash icon, and a plus icon.



Setup required features

Analytics and reporting automatic features

Cognizant Consultants have prepared a list of set-up based features for the upcoming 2024 R2 Workday release. These features require setup from your end.

Analytics and reporting

Analytics and reporting - People analytics hiring V2



What's changing

With 2024R2 release, Workday introduce a new version of the Hiring Pipeline, with additional fields, that expands the capabilities of our analysis of your hiring data, and enables us to provide you more precise and relevant hiring-related insights. Workday migrate fields from your previous configuration that don't require action to the new pipeline configuration.

To use the new Hiring version and its new fields you need to reinstall People Analytics using the **Configure People Analytics** task.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

We now add these new fields, under these categories:

- Recruiting Process
 - Decline Reason
- Candidate Information
 - Candidate Name
 - Candidate Date of Birth

What do i need to do?

To migrate fields and set up new Hiring:

1. Run the **Configure People Analytics** task. Take note of the toast message after you run the task.
2. To access the Hiring pipeline:
 1. Click the **Hiring Pipeline** link on the toast message, or
 2. Scroll down and click **Edit** on the Hiring Pipeline card.
3. Select the **Hiring Metrics**, and click **Next**.
4. Select the **Include Target Fields** check box to confirm your field mapping:
 1. Remaining Configuration has new fields or fields that could not be migrated over from previous configuration. To map them ensure you:

Community link

<https://doc.workday.com/release-notes/en-us/stories/8120915.html>

Analytics and reporting - People analytics hiring V2 (cont.)



What's changing

With 2024R2 release, Workday introduce a new version of the Hiring Pipeline, with additional fields, that expands the capabilities of our analysis of your hiring data, and enables us to provide you more precise and relevant hiring-related insights. Workday migrate fields from your previous configuration that don't require action to the new pipeline configuration.

To use the new Hiring version and its new fields you need to reinstall People Analytics using the **Configure People Analytics** task.

Additional considerations

- Candidate Processing
 - Offer Accepted Date
- Source of Candidates
 - Is Referral
- Job Requisition Information
 - Report Effective Date
 - Staffing Model
 - Job Requisition Close Date

What do i need to do?

1. Review each field to opt in or out of the field.
2. Opt in to all required fields to proceed to the next step. Each row will detail the previous configuration.
3. **Migrated Configuration** has all the fields that were successfully migrated. Ensure you:

Review each row to ensure that those fields are still necessary to pull into the hiring pipeline for analysis.

1. Review the field mapping and click **Next**.
2. Verify the remaining Hiring pipeline configuration.
3. Review all changes and click **Finish** to save.
4. Click **Run Installation**.

Community link

<https://doc.workday.com/release-notes/en-us/stories/8120915.html>

Analytics and reporting - People analytics hiring V2 (cont.)



What's changing

With 2024R2 release, Workday introduce a new version of the Hiring Pipeline, with additional fields, that expands the capabilities of our analysis of your hiring data, and enables us to provide you more precise and relevant hiring-related insights. Workday migrate fields from your previous configuration that don't require action to the new pipeline configuration.

To use the new Hiring version and its new fields you need to reinstall People Analytics using the **Configure People Analytics** task.

Additional considerations

- Job Requisition Target Hire Date
- Total Number of Openings
- Number of Openings Available
- Number of Openings Filled
- Requisition Average Time to Fill
- Linked Evergreen Requisition
- Is Evergreen
- EEO Job Classification

What do i need to do?

You can't run an installation without migrating over to the new version of Hiring. You have 90 days to migrate otherwise you might see errors for the content on the Hiring tab.

Community Link

<https://doc.workday.com/release-notes/en-us/stories/8120915.html>

Analytics and reporting - People analytics hiring V2 (cont.)



What's changing

With 2024R2 release, Workday introduce a new version of the Hiring Pipeline, with additional fields, that expands the capabilities of our analysis of your hiring data, and enables us to provide you more precise and relevant hiring-related insights. Workday migrate fields from your previous configuration that don't require action to the new pipeline configuration.

To use the new Hiring version and its new fields you need to reinstall People Analytics using the **Configure People Analytics** task.

Additional considerations

- Staffing Additions Information
 - Staffing Candidate ID
 - Staffing Job Requisition
 - Staffing Event
 - Staffing Date Initiated
 - Staffing Hire Date

What do i need to do?

You can't run an installation without migrating over to the new version of Hiring. You have 90 days to migrate otherwise you might see errors for the content on the Hiring tab.

Community link

<https://doc.workday.com/release-notes/en-us/stories/8120915.html>

Workday 2024 release 2 automatically available features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>The below metrics and visualizations were absent in the prior release:</p> <ul style="list-style-type: none"> • Offer Declined Rate • Referral Hire • Time to Hire • Time to Fill • Hires per month • Requisitions opened each month • Number of Open Requisition by Aging • Average Time to Fill by Management Level • Hiring Sources 	<p>20+ new fields have been added under 6 categories. These field updates improve the metric accuracy and bring more actionable insights and charts for better decision making. Workday made evergreen requisitions available in People Analytics for ongoing hiring needs.</p>	<p>Y/N: Yes</p> <p>Impact description:</p> <p>You have 90 days to migrate over. You are unable to run the installation until you migrate to the new Hiring. If you don't uptake Hiring V2, you won't be able to use any of the new languages: French (Canada), Korean and Japanese, within Hiring.</p>

Effort

Defect link

NA

Community link

<https://doc.workday.com/release-notes/en-us/stories/8120915.html>

Workday release 2 automatically available features

Before release

N/A

After release

The screenshot displays the 'Configure Hiring Pipeline' interface, specifically the 'Field Mapping' section. The left sidebar shows navigation options: Metrics, Field Mapping (selected), Population Filters, Security, Data History, and Review. The main content area is titled 'Field Mapping' and includes a sub-header: 'Select which fields to include for analysis. View the definition of the source field by clicking the related actions menu. If necessary, change the source field to align your source data with the target field description and type.'

Configuration options include:

- Include All Fields (recommended)
- Include Target Field

Columns: Business Object, Source Field, Display Name

Remaining Configuration (23)

Recruiting Process

- Decline Reason (Recommended)
 - Source Field: Candidate
 - Target Field: Combined Disposition Reason
 - Display Name: Decline Reason

There is no previous configuration for this field.

Field Description Reason for the candidate being declined.
Example Does not meet job qualifications
Accepted Field Type Single Instance

Candidate Information

- Candidate Name
 - Source Field: Candidate
 - Target Field: Candidate Name
 - Display Name: Candidate Name
- Candidate Date of Birth
 - Source Field: Candidate
 - Target Field: Date of Birth
 - Display Name: Candidate Date of Birth

There is no previous configuration for this field.

Analytics and reporting - Configurable population views in people analytics

What's changing

With 2024R2 release, Workday introduce a new feature in Configure People Analytics to define your meaningful worker populations in People Analytics helping you find and act on insights specific to those populations.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

Workday recommend mapping in calculated fields to configure your population view values in the **People Analytics** report. Calculated fields should be used if you don't have an already available field to use to define your meaningful populations. For example, you may want to view your retail and corporate workers separately. If no field already exists to break down these populations, create a calculated field and map it in to your population view field. Also, use calculated fields to combine populations that you want to view together. For example, you may have multiple existing values under the **Worker Type** field such as student, interns, seasonal workers that you want to combine together under a Temporary worker value.

What do i need to do?

To configure population views in your People Analytics report:

1. Access the **Configure People Analytics** report.
2. Click the Worker pipeline.
3. In the **Field Mapping** step, select the fields that you selected as population views in the **Application Settings** card.
4. If you only selected **Worker Type**, make sure that the **Worker Type** field is checked in the Worker pipeline. If you selected both **Worker Type** and **Worker Classification**, make sure that both these fields are checked.
5. In the **Worker Type** and Worker **Classification** fields, map in the field you want to use to configure your population views.
6. You can either use the default fields **Worker Type** (mapped into the **Worker Type** field) and **Pay Rate Type** (mapped into the **Worker Classification** field) or map in any other fields.

Community link

<https://doc.workday.com/release-notes/en-us/stories/7074770.html>

Analytics and reporting - Configurable population views in people analytics (cont.)

What's changing

With 2024R2 release, Workday introduce a new feature in Configure People Analytics to define your meaningful worker populations in People Analytics helping you find and act on insights specific to those populations.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

Workday recommend mapping in calculated fields to configure your population view values in the **People Analytics** report. Calculated fields should be used if you don't have an already available field to use to define your meaningful populations. For example, you may want to view your retail and corporate workers separately. If no field already exists to break down these populations, create a calculated field and map it in to your population view field. Also, use calculated fields to combine populations that you want to view together. For example, you may have multiple existing values under the **Worker Type** field such as student, interns, seasonal workers that you want to combine together under a Temporary worker value.

What do i need to do?

7. Return to the **Configure People Analytics** report
8. Access the **Application Settings** card and visit the **Population Views** section.
9. Decide if you want to use 1 or 2 population views in the **People Analytics** report.
10. If you only want to use 1, select either **Worker Type** or **Worker Classification** in the **Population View 1** field. These are placeholder fields so there is no impact if you select either **Worker Type** or **Worker Classification** at this step. If you want to use 2, select **Worker Type** and **Worker Classification** in the **Population View 1** and **Population View 2** fields.
11. Select up to 6 values for each population view.

What happens if i do nothing?

If you do nothing, People Analytics will continue to work as configured. You can configure population views at any time.

Community link

<https://doc.workday.com/release-notes/en-us/stories/7074770.html>

Workday 2024 release 2 setup based features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>Population views were not available to configure meaningful worker populations.</p>	<p>You can now define meaningful worker populations using the fields Worker Type or Worker Classification. Once configured, population views enable you to view insights generated specifically for a selected population. This helps you find and act on insights specific to selected populations. Distinct populations require different action plans, so seeing this data separately is more valuable to you.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/stories/7074770.html>

Workday release 2 automatically available features

Before release

N/A

After release

The screenshot displays the 'Configure Worker Pipeline' and 'Configure Application Settings' sections of the Workday interface. The 'Field Mapping' section shows a table with columns for 'Include Target Field', 'Business Object', 'Source Field', and 'Display Name'. The 'Population Views' section shows two views: 'Population View 1' with source field 'Worker Type' and 'Population View 2' with source field 'Worker Classification'. Below this is the 'People Analytics' dashboard with a navigation bar and a main content area showing insights for '4.0 North America', '4000 Human Resources', 'Academic Affairs', and 'Dublin'.

Include Target Field	Business Object	Source Field	Display Name
Worker Name	Worker	Worker	Worker Name
Active Status	Worker	Active Status	Active Status
Worker Type	Worker	Payroll - Employment Type	Worker Type
Worker Classification	Worker	Pay Rate Type	Job Category
Hire Date	Worker	Hire Effective Date	Hire Date
Termination Date	Worker	Termination Date	Termination Date
Gender	Worker	Gender	Gender
Male	Worker	Male Gender	Male

Population Views

You can configure population views to define meaningful worker populations. They enable you to refine your People Analytics content based on the structure of your organization and how you plan to action insights.

On this step, select which population view fields you want to use. When configuring the Field Mapping in the Worker pipeline, map the source fields selected as population views into the target fields Worker Type and Worker Classification.

Population View 1: Source Field: Worker Type, Select Value: [dropdown]

Population View 2: Source Field: Worker Classification, Select Value: [dropdown]

People Analytics

Overview | KPIs | VIBE Index | **Diversity and Inclusion** | Organization Composition | Retention and Attrition | Hiring | Talent and Performance | Skills

Where can we improve female representation?

Showing the top 4 insights for you to focus on

Insight	Value	Change
4.0 North America	4.0	↓ 11.2 percentage points
4000 Human Resources	4000	↓ 9.8 percentage points
Academic Affairs	Academic Affairs	↓ 22.2 percentage points
Dublin	Dublin	↓ 30.3 percentage points

By Population: Full Population, Pay Rate Type, Worker Type

Analytics and reporting - Increased limits for the reporting data model

What's changing

For OfficeConnect for Financial Management, Workday now increase the limits for available dimensions and hierarchies in the reporting model.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

You can configure additional dimensions and hierarchies in the reporting model. When end users drill on the data in OfficeConnect, they can view additional details.

If you reached the previous limits of:

- 10 alternate hierarchies, then you can now add up to 10 more alternate hierarchies.
- 15 optional dimensions, then you can now add up to 10 more optional dimensions.
- 20 Show Details fields, then you can now add up to 10 more fields per version type.

What do i need to do?

Run the **Set Up Reporting Model** task to configure the extra dimensions and hierarchies.

What happens if i do nothing?

You'll see no changes in Workday if you don't run the **Set Up Reporting Model** task. The additional dimensions and hierarchies won't be available in the reporting model.

Community link

<https://doc.workday.com/release-notes/en-us/anafin/7927732.html>

Workday 2024 release 2 setup based features

Prior to 2024 release 1	Post 2024 release 2	Impact
<ul style="list-style-type: none"> Optional dimensions up to 15 fields Alternate hierarchies up to 10 fields Show Detail fields up to 20 fields 	<p>Workday increase:</p> <ul style="list-style-type: none"> Optional dimensions from 15 to 25 Alternate hierarchies from 10 to 20 Show Detail fields from 20 to 30 	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort _____

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/anafin/7927732.html>

Workday release 2 automatically available features

Before release

▼ Show Details

Select the columns that will be displayed when a user uses Show Details on a cell. Limited to 20 fields per version type.

▼ Dimensions

Select the dimensions, such as worktags and organizations, to drill down into the data. If you add a hierarchical dimension, a primary top-level hierarchy is recommended as it enables expand/collapse in Financial Reports. However, a flat list will be used if none is selected. A primary hierarchy is needed before alternate hierarchies can be selected. You can select up to 15 optional dimensions. You can select only dimension hierarchies with 100000 members or fewer.

After release

▼ Show Details

Select the columns that will be displayed when a user uses Show Details on a cell. Limited to 30 fields per version type.

▼ Dimensions

Select the dimensions, such as worktags and organizations, to drill down into the data. If you add a hierarchical dimension, a primary top-level hierarchy is recommended as it enables expand/collapse in Financial Reports. However, a flat list will be used if none is selected. A primary hierarchy is needed before alternate hierarchies can be selected. You can select up to 25 optional dimensions. You can select only dimension hierarchies with 100000 members or fewer.

Analytics and reporting - Email digest in people analytics

What's changing

In this release, Workday introduce a feature that enables you to send monthly People Analytics content updates directly to your users' inbox.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

This tailor-made digest provides you a summary of your organization's data and KPIs in a bite-sized format to help your users see and action critical information. It also contains links to People Analytics best practices and learning materials.

You can control the digest distribution service and its recipient list with the new **People Analytics Email Digest Configuration** task. Your users can manage their subscription in the new **Email Settings** form in the **People Analytics** report.

What do i need to do?

You must set up your Tenant notifications:

1. Run the **Edit Tenant Setup - Notifications** task.
2. Scroll down and select **Prism Analytics**.
3. Select **Analytic Application > Override Parent Notification Type Settings** checkbox.
4. From the **Rule** prompt, select *Create Notification Routing Rule*.
5. Enter a name in the **Name** field.
6. Add **Channel Frequencies**.
7. From the **Channel** prompt, select *All > Email*.
8. From the **Default Frequencies** prompt, select *Immediately*.
9. Click **OK** to save.

Community link

<https://doc.workday.com/release-notes/en-us/stories/7500556.html>

Analytics and reporting - Email digest in people analytics (cont.)

What's changing

In this release, Workday introduce a feature that enables you to send monthly People Analytics content updates directly to your users' inbox.

Note: This functionality is only available to Analytics and Reporting Preview customers currently. Workday plans to deliver this to all customers on September 21, 2024.

Additional considerations

This tailor-made digest provides you a summary of your organization's data and KPIs in a bite-sized format to help your users see and action critical information. It also contains links to People Analytics best practices and learning materials.

You can control the digest distribution service and its recipient list with the new **People Analytics Email Digest Configuration** task. Your users can manage their subscription in the new **Email Settings** form in the **People Analytics** report.

What do i need to do?

To configure Email Digest Distribution Service:

1. Run the **People Analytics Email Digest Configuration** task.
2. Scroll down to **Email Digest Recipient List** and click **Edit Recipient List**.
3. Select or deselect the **Auto opt-in for new users** check box.
4. Select or deselect the **Include all users** check box.
5. Select or deselect the **Opt-In** check boxes for specific users.
6. Click **OK** to save.
7. Click **Start Service** under **Email Distribution Service**.
8. Click **Start Service** to confirm starting the service.
9. Click **Done**.

What happens if i do nothing?

You won't distribute or receive the digest if you don't go through the setup and configuration process.

Community link

<https://doc.workday.com/release-notes/en-us/stories/7500556.html>

Workday 2024 release 2 setup based features

Prior to 2024 release 1	Post 2024 release 2	Impact
<p>The functionality to send People Analytics insights and resources directly to the users' inbox was not available.</p>	<p>Workday delivers People Analytics insights and resources directly to your users' inbox. This will serve as a reminder to use People Analytics regularly and help increase internal adoption.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort <Hours>

Additional description if applicable

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/stories/7500556.html>

Analytics and reporting - Worksheets GenAI formula writer and explainer

What's changing

The Worksheets GenAI Formula Writer automatically creates workbook formulas based on your description of what you want the formula to do. You can insert the resulting formula into the workbook, or you can use the generated formula as a guide and make edits to it. You can also see an explanation of how a formula works by selecting a cell containing a formula, right-clicking the cell, and selecting Explain Formula.

These features allow you to analyze Workday data more quickly and efficiently by generating formulas and explaining how formulas work. The Formula Writer provides a starting point to help you generate formulas and analyze the data for your needs. The Explain Formula feature helps you learn new formulas by explaining how formulas work to get the results.

Additional considerations

A new Formula Writer sparkle icon in the toolbar menu enables you to open the Formula Writer panel so you can describe a formula that you want to generate.

A new right-click option from a workbook cell enables you to see an explanation of the formula in the cell.

What do i need to do?

To enable the Formula Writer

1. On the Innovation Services Opt-in task, select Productivity Suite ML Features on the Available Services tab in the Cross Application Services category.
Security: Manage: Innovation Services domain in the Innovation Services functional area.
2. On the Edit Tenant Setup - System task, in the Workday Conversation Settings section, select the Enable Worksheets GenAI Features option.

Community link

<https://doc.workday.com/release-notes/en-us/uxbi/8141730.html>

Analytics and reporting - Worksheets GenAI formula writer and explainer

What's changing

The Worksheets GenAI Formula Writer automatically creates workbook formulas based on your description of what you want the formula to do. You can insert the resulting formula into the workbook, or you can use the generated formula as a guide and make edits to it. You can also see an explanation of how a formula works by selecting a cell containing a formula, right-clicking the cell, and selecting Explain Formula.

These features allow you to analyze Workday data more quickly and efficiently by generating formulas and explaining how formulas work. The Formula Writer provides a starting point to help you generate formulas and analyze the data for your needs. The Explain Formula feature helps you learn new formulas by explaining how formulas work to get the results.

Additional considerations

A new Formula Writer sparkle icon in the toolbar menu enables you to open the Formula Writer panel so you can describe a formula that you want to generate.

A new right-click option from a workbook cell enables you to see an explanation of the formula in the cell.

What do i need to do?

To use The Formula Writer

1. Click the cell where you want to insert the generated formula. You can't place a generated formula into a Live Data area.
2. Click the Formula Writer sparkle icon in the toolbar to open the Formula Writer.
3. Type instructions for the formula you want into the Formula Description field.
4. Click Generate. Worksheets generates a formula and displays it in the Result area. An explanation of the formula displays below the results.
5. If your formula description isn't detailed enough to generate a formula, a message displays asking you to change the description.

Community link

<https://doc.workday.com/release-notes/en-us/uxbi/8141730.html>

Analytics and reporting - Worksheets GenAI formula writer and explainer (cont.)

What's changing

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Additional considerations

A new Formula Writer sparkle icon in the toolbar menu enables you to open the Formula Writer panel so you can describe a formula that you want to generate.

A new right-click option from a workbook cell enables you to see an explanation of the formula in the cell.

What do i need to do?

5. Review the formula and edit it as needed. Generated formulas often don't include correct cell references and might have other issues. The process of generating formulas is iterative, and relies on you to assess the output and edit the formula as needed.
6. Click Insert into <Cell> to place the formula into the selected cell and automatically run it.

What happens if i do nothing?

The Formula Writer sparkle icon, Formula Writer panel, and right-click options for Formula Writer and Explain Formula don't display, and Worksheets behavior remains unchanged.

Community link

<https://doc.workday.com/release-notes/en-us/uxbi/8141730.html>

Workday 2024 release 2 setup based features

Prior to 2024 release 1	Post 2024 release 2	Impact
N/A	<p>Workday delivers the Formula Writer which can help you generate formulas based on what you want to do. Then you can insert the formula in the worksheet.</p> <p>The Explain Formula feature helps you learn new formulas by explaining how formulas work to get the results.</p>	<p>Y/N: No</p> <p>Impact description:</p> <p>No Impact</p>

Effort _____

Defect link NA

Community link <https://doc.workday.com/release-notes/en-us/uxbi/8141730.html>

Workday release 2 automatically available features

Before release

N/A

After release

Worksheets GenAI Formula Writer and Explainer

File Edit View Format Insert Data Filter Help All changes are saved automatically

Roboto Freeze Panes

Live Data

8 21241
9 21016
10 21013
11 4611-2
12 21015
13 21144
14 21143 HR Partner1_1000
15 21148 HR Partner2_1000
16 21237 Adam Carlson
17 21011 Alexis Acceptance
18 21012 Norman Chan (PayAdminUSA)
19 21014 James Moore (Recruiter, 1000)
20 4600-31 Calib-Reg-PT-US-M-S Transfer to 46
21 4611-27 Violet-US-F-S-PT Demoted BY1980-3
22 4600-4 Emma-Trainee-PTH-F-US-D/V-50 BY
23 4620-4 Jamie-Trainee-PTH-F-US-D/V-Latera
24 21034 Manager Manager_5120
25
26 Question 1: What is the average current salary for the Supervisory Org 4000 Human Resources?
27 Question 2: Give me a list of Employee Names with the following criteria:
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4300 Payroll (For BFT use) Payroll Coordi
4100 Benefits Senior Benefits
4300 Payroll (For BFT use) Senior Payroll
4611 HR Management Analytics (Scorecard-Do Not Use) PM Senior Statisti
4500 Workforce Planning (HC) Senior Workfo
4200 HR Services Staff HR Repn
4200 HR Services Staff HR Repn
4200 HR Services Staff HR Repn
4300 Payroll (For BFT use) Staff Payroll S
4300 Payroll (For BFT use) Staff Payroll S
4400 Recruiting Staff Recruit
4610 HR Planning Management (Scorecard-Do Not Use) PM Statistics Ana
4611 HR Management Analytics (Scorecard-Do Not Use) PM Statistics Ana
4600 HR Planning and Management (Scorecard-Do Not Use) PM Statistics Ana
4620 HR Performance Management (Scorecard-Do Not Use) HC Statistics Ana
5100 IT Operations Manager, IT O

Comments F2
Conditional Formatting
Defined Names F3
Entry Area
Error F1
Formula Editor F1
Formula Writer F1
Functions F9
Global Prompts
Live Data F12
Pivot Table F7
Protected Ranges F10
Versions F8

Robert Hsing
Betty Liu (manager 4300, CostCtrMgr 30.3, 41200, PayIntPartner; PayPartner; PayAdmin)
Jacqueline Desjardins (Mgr 4400, CostCtrMgr 30.4 and 41300)
Manager Manager_4500
Manager Manager_5120

Analytics and reporting - Object transporter 2.0

What's changing

With this release, Workday continues to improve the functionality and usability of Object Transporter 2.0.

With this update, Workday enables users to migrate Worklet Configurations using Object Transporter 2.0.

Additional considerations

Users can now migrate all current configuration details in your financial planning configuration managers, decreasing time spent migrating applications during deployments and ongoing production enhancements.

We also now include these objects and metadata when you migrate Financial Planning Applications:

- Translated actuals.
- Balance sheet configuration.
- Time orchestration.
- Flexible account label concatenations.
- Flexible level label concatenations.
- Actuals End Period changes.

What do I need to do?

Request Professional Services Support

What happens if I do nothing?

NA

Community link

<https://doc.workday.com/release-notes/en-us/anabiins/8049401.html>

Thank you